



## EVANSVILLE METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE MINUTES

Regular meeting held at 4:00 p.m. in Room 301  
Civic Center Complex – Administration Building  
Evansville, Indiana

June 2, 2016

The foregoing are minutes and not intended to be a verbatim transcript. An audio version of the proceedings can be heard or viewed on our website at [www.evansvillempo.com](http://www.evansvillempo.com).

### ROLL CALL

Members Present (voting):

Jack Corn, Todd Robertson, Barry Russell, William Hubiak, Russell Sights, Richard Reid, Christy Powell, Valerie Cockrum, Nick Hall

Members Absent (voting):

Dr. H. Dan Adams, Mayor Lloyd Winnecke, Stephen Melcher, Angela Koehler-Lindsey

Members Absent (non-voting):

Brandye Hendrickson, Rick Marquis, Shawn Seals, Marisol Simon, Susan Orona, Bernadette Dupont, Greg Thomas, John Moore, Leslie Poff, Michelle Allen, Thomas Nelson, Jr.

Evansville MPO Staff Present:

Seyed Shokouhzadeh, Erin Schriefer, Laura Lamb, Craig Luebke, Matt Schriefer

Others Present:

Bobby Howard, Don Gibbs

Jack Corn directed the meeting.

### 1. APPROVAL OF MINUTES

*Barry Russell made a motion for approval and Todd Robertson seconded the motion; motion carried.*

## **2. OLD BUSINESS**

### **A. Project Update- presented by Laura Lamb**

#### **CITY OF EVANSVILLE**

Covert Avenue Road Diet: Environmental document development is proceeding.

Weinbach Avenue Road Diet: The environmental document has been submitted to INDOT for review.

Washington Avenue – 2nd Street – Parrett Street Area: The consultant has submitted the historical properties documentation for review and comment.

Pigeon Creek Greenway Passage Projects:

- Hi-Rail Corridor: Design and environmental document development are proceeding.
- Mid-Levee Connection (Cardinal Drive, between Stringtown Road and Heidelbach Avenue): Notice to Proceed has been issued to the consultant.

Evansville-Vanderburgh Sign Inventory and Replacement: The Final Tracings are being developed.

#### **VANDERBURGH COUNTY**

Maryland Street Bridge Over Pigeon Creek: The beams have been set on the west span and the contractor is placing steel in preparation for pouring the deck. Construction is still scheduled to be complete this fall.

Columbia – Delaware Bridge over Pigeon Creek: Consultant-LPA contract has been fully executed.

Heckel Road Widening, Green River Road to Oak Hill Road: Storm sewer installation in Phase 1 is approximately 60% finished.

#### **TOWN OF NEWBURGH**

Newburgh Rivertown Trail: Right-of-way activities are ongoing.

Newburgh Sign Replacement: Notice of Authorization has been issued by INDOT.

#### **WARRICK COUNTY**

Bell Road, Highpoint Drive to Telephone Road: A scoping meeting was held on May 24, 2016.

Lincoln Avenue: Right-of-way activities continue with 95 of the estimated 99 parcels acquired. Utility coordination is ongoing.

*The Project Update was informational and did not require a committee action.*

### **B. FY 2017 Budget – presented by Seyed Shokouhzadeh**

The Evansville MPO sought approval of the FY 2017 budget. This item was presented during May's meeting for review and comments. No comments were received.

*Russell Sights made a motion for approval and Barry Russell seconded the motion; motion carried.*

### **3. NEW BUSINESS**

#### **A. Consultant Selection for Technical Assistance and Implementation Activities for Evansville's Bicycle and Pedestrian Connectivity Master Plan – presented by Erin Schriefer**

On April 20, 2016, the Evansville MPO, in cooperation with the City of Evansville's Engineering Department, issued a Request for Proposals for technical assistance and implementation activities for the Bicycle and Pedestrian Connectivity Master Plan. Responses were received from four consulting firms. Alta Planning + Design was the only firm to provide a proposal. The other three firms responded with a letter of non-interest. Alta Planning + Design has proven experience in providing technical assistance and implementation activities for communities across the country. The Evansville MPO recommends that Alta Planning + Design be the chosen consultant to complete this task.

*Christy Powell made a motion for approval and Barry Russell seconded the motion; motion carried.*

#### **B. METS FY 2016 FTA Section 5307 Grant Application – presented by Matt Schriefer**

The Evansville MPO seeks approval to electronically submit the Program of Projects for FTA Section 5307 (FFY 15) funds for METS' 2016 fiscal year. The total amount being requested is \$1,825,584.00. These funds will be used for operating assistance of METS' fixed route system and ADA service, transit improvements, preventive maintenance, and planning assistance. The federal share of funding is a maximum of 50% for operating assistance, 80% for capital projects (transit improvements and preventive maintenance), and 80% for planning assistance.

#### **C. HART FY 2017 FTA Section 5307 and Section 5339 Grant Application – presented by Matt Schriefer**

The Evansville MPO seeks approval to electronically submit the Program of Projects for FTA Section 5307 and Section 5339 (FFY16) funds for HART's 2017 fiscal year. The total amount being requested is \$791,876.00. Section 5307 funds will be used for operating assistance of HART's fixed route system, ADA paratransit service, preventive maintenance, and planning assistance. Section 5339 funds will be used for the acquisition of a fixed route bus. The federal share of funding is a maximum of 50% for operating assistance, 80% for capital projects (ADA paratransit service, preventive maintenance, and bus acquisition), and 80% for planning assistance.

*Items B. and C. were voted on as one item. Barry Russell made a motion for approval and William Hubiak seconded the motion; motion carried.*

#### **D. FY 2016-2019 TIP Amendments – presented by Craig Luebke**

Henderson Area Rapid Transit (HART) requested the following amendments:

- |            |   |
|------------|---|
| No Item#'s | Section 5307 Urbanized Area Formula Grant, Operating Assistance: Revise 2017 Program of Projects to reflect final budget. The total fiscal 2017 budget of \$805,000 will be funded with \$224,000 in federal Section 5307 funds and \$581,000 in local funds.   |
| No Item#'s | Section 5307 Urbanized Area Formula Grant, Capital Assistance: Revise 2017 Program of Projects to reflect final budget and project revisions. Additional projects include the purchase of a garage support vehicle. The total fiscal 2017 budget of \$597,000 will be funded with \$457,000 in federal Section 5307 funds, \$60,000 in state funds and \$80,000 in local funds. |
| No Item#'s | Section 5339 Bus and Bus Facilities Grant: Revise 2017 Program of Projects to reflect final budget and project revisions. Additional projects include the purchase of a transit bus. The total fiscal 2017 budget of \$125,000 will be funded with \$100,000 in federal Section 5339 funds, \$12,500 in state funds and \$12,500 in local funds.                                |

The City of Henderson requested the following amendment:

No Item#      North Green River Road: Sidewalk construction from Bend Gate Road to Osage Drive. Add project for construction (CN) in FY 2018. CN costs of \$240,400 will be funded with \$188,320 in federal Transportation Alternatives (TAP) funds and a \$52,080 local match.

The Evansville MPO requested the following amendment:

Des# 1601026    Bicycle and Pedestrian Plan Implementation and Technical Assistance: Add project in FY 2017 for activities in support of the City of Evansville Bicycle and Pedestrian Connectivity Master Plan. Activities will include committee meetings and project development assistance. Cost is \$35,678 is programmed with \$28,542 in federal STP funding and a \$7,136 local match.

*William Hubiak made a motion for approval and Christy Powell seconded the motion; motion carried.*

#### **E. Draft Access Management Manual and Development Guide – presented by Laura Lamb**

Since August of 2015 the MPO has been working to update the Access Management Manual that was last adopted in June of 2002. This document is used by LPAs and the MPO to guide decisions on appropriate access. The draft was developed by working in conjunction with a steering committee consisting of a majority of the MPO's local LPAs, a representative of the Southwest Indiana Builders Association, and INDOT and KYTC representatives.

(A short presentation was given.)

The Draft *Access Management Manual and Development Guide* can be found on the MPO's website at <http://www.evansvillempo.com/Docs/DRAFT-EMPO%20AMMDG%2005122016.pdf>

*The Draft Access Management Manual and Development Guide was informational and did not require a committee action. This will be an action item for next month's meeting.*

#### **4. OTHER BUSINESS**

##### **A. Approval of Bills**

*Barry Russell made a motion for approval and William Hubiak seconded the motion; motion carried.*

#### **5. PUBLIC COMMENTS**

None.

Meeting adjourned.