



EVANSVILLE METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE MINUTES

Regular meeting held at 4:00 p.m. in Room 301
Civic Center Complex – Administration Building
Evansville, Indiana

April 6, 2017

The following are minutes and not intended to be a verbatim transcript. An audio version of the proceedings can be heard or viewed on our website at www.evansvillempo.com.

ROLL CALL

Members Present (voting):

Jack Corn, Mayor Lloyd Winnecke, Todd Robertson, Bruce Ungethiem, Joe Kiefer II, Russell Sights, Christy Powell, Rusty Fowler, Wade Clements

Members Absent (voting):

Dr. H. Dan Adams, Angela Koehler Lindsey, William Hubiak, Dan Saylor

Members Absent (non-voting):

Joe McGuinness, Mayela Sosa, Antonio Johnson, Shawn Seals, Marisol Simon, Susan Weber, Thomas Nelson, Jr., Bernadette Dupont, Greg Thomas, Ann Estes, Leslie Poff

Evansville MPO Staff Present:

Seyed Shokouhzadeh, Pam Drach, Laura Lamb, Erin Schriefer, Craig Luebke, Matt Schriefer, Kari Akin

Others Present:

Larry Crayne, Don Gibbs

Jack Corn directed the meeting.

1. APPROVAL OF MINUTES

Mayor Lloyd Winnecke made a motion for approval and Christy Powell seconded the motion; motion carried.

2. OLD BUSINESS

A. Project Update- presented by Pam Drach

CITY OF EVANSVILLE

Covert Avenue Road Diet: Supplemental #2 to the consultant contract was signed by the Board of Public Works March 30, 2017. The supplemental added the right-of-way engineering, staking and appraisal problem analysis (APA) activities to the contract.

Pigeon Creek Greenway Passage – Hi Rail Corridor: The environmental document was approved.

TOWN OF NEWBURGH

Newburgh Sign Replacement: A preconstruction meeting was held on March 21, 2017. The contractor will start work in May. The completion date is June 30, 2017.

WARRICK COUNTY

Lincoln Avenue – Phase 3: Utility relocation work is on-going.

Warrick Trails SRTS: A kick-off meeting was held on April 4, 2017. The route survey work is underway.

INDOT

US Highway 41 – I-69 to Boonville-New Harmony Road: Construction on the section from Lynch Road north is underway.

SR 61 Connector, Boonville – Phase 2: New Harmony Road between Eskew and SR 61 was closed to through-traffic on April 3, 2017 and will remain closed for 3 to 4 weeks while three new small structures are being installed. The intersection of New Harmony Road and SR 61 is scheduled to be closed around May 15th for a maximum of 60 days.

KYTC

US 60, KY 425/Henderson Bypass to Waverly – Henderson Community College to KY 425: Construction is underway.

I-69 Corridor

I-69 Indiana – Section 6: INDOT will host two public hearings on the Section 6 Draft Environmental Impact Statement (DEIS) – on Thursday, April 6 and Monday, April 10. Each meeting will begin with an open house followed by a formal presentation and public comment period.

Bruce Ungethiem provided an update to the Green River Road project. The stop light at the Green River Road and Boonville New Harmony Road intersection was being installed as part of a separate contract and should be operational soon. (Update: The new signal is now operational.)

This item was informational and did not require a committee action.

3. NEW BUSINESS

A. 2017 Draft Regional Prioritization Plan for KYTC Unfunded Projects – presented by Laura Lamb

As part of the SHIFT Kentucky Ahead (Strategic Highway Investment Formula for Tomorrow) Prioritization Plan, the MPO formulated a plan for prioritizing regional projects for inclusion in Kentucky's Six Year Plan to receive funding through the next legislative cycle.

In February, the MPO was asked to select six of roughly 50+ projects on the unfunded list for Henderson to sponsor. Working with the City of Henderson and Henderson County, the MPO selected the following six projects:

- KY 351
- KY 416
- KY 2813
- Atkinson Street
- Elm Street
- Watson Lane

Prior to the selection, KYTC's District 2 office was required to go through a similar selection process and selected two I-69-related projects.

The selection process has now ended and the statewide, sponsored projects have now been sent back to the Central Office and are being reviewed according to the SHIFT Kentucky Forward process and will be scored based on selected data parameters.

In the meantime, the MPO is required to document a Regional Prioritization Plan which will guide the prioritization of all sponsored projects in Henderson County. Working with the City of Henderson and Henderson County, the MPO drafted this Regional Prioritization Plan. The plan includes:

- Joint Priorities
- Local Input Points
- Public Participation
- Estimated Schedule

Projects selected from this prioritization process will be included in Kentucky's SYP in hopes of receiving funding in the next legislative cycle to move the project toward implementation.

The MPO will accept comments on the Regional Prioritization Plan starting on April 6th and running through April 24th. The document can be found at evansvillempo.com.

This item was informational and did not require a committee action. Approval will be requested in May.

B. FY 2016 Evansville MPO Audit – presented by Kari Akin

The Evansville MPO FY 2016 Audit covering the period of July 1, 2015 to June 30, 2016 is completed and the MPO has received the final report. Twenty grants were administered in FY 2016 totaling \$1,212,996 in expenditures.

Required CFDA letters and copies of the audit have been sent to the State pass-through agencies and the Federal direct agencies relating to these grants.

Included in the report was the schedule of findings in which no matters were reportable.

This item was informational and did not require a committee action.

C. FY 2017 & FY 2018 UPWP Amendment – presented by Kari Akin

The Evansville MPO seeks review and approval of the amendment to the FY 2017 & FY 2018 Unified Planning Work Program.

The UPWP amendment includes all FY 2018 sources of funding the MPO will use in the next fiscal year, in addition to the scope of work the office will complete.

Source	Federal	State	Local	Total
IN/PL 5303	\$400,261	\$0	\$100,066	\$500,327
IN HSIP 100%	\$100,000	\$0	\$0	\$100,000
IN STP	\$143,300	\$0	\$35,825	\$179,125
IN SPR	\$35,715	\$1,565	\$7,364	\$44,644
IN SPR Counts	\$10,400	\$2,600	\$0	\$13,000
KY FTA 5303	\$6,000	\$0	\$1,500	\$7,500
KY FTA 5307	\$10,000	\$0	\$2,500	\$12,500
IN FTA 5307	\$10,000	\$0	\$2,500	\$12,500
FTA 5310	\$21,827	\$0	\$0	\$21,827
KY PL	\$62,400	\$3,900	\$11,700	\$78,000

This amendment also includes the 2018 planning emphasis areas (PEAs) that have been added in the work elements of the UPWP and the introduction section. These are issued by the Indiana and Kentucky Divisions Office of FHWA to focus on implementing the FAST Act. They include:

- Title VI Program Management
- National Performance Based Planning Measures and Targets
- FAST Act Requirements – Cooperative Agreements
- ADA Transition Plans
- Multimodal Plans
- State Asset Management Plans

The draft UPWP amendment has been sent to the MPO’s Federal and State planning partners for review.

Mayor Lloyd Winnecke made a motion for approval and Bruce Ungethiem seconded the motion; motion carried.

D. FY 2016-2019 TIP Amendments – presented by Craig Luebke

The MPO is seeking approval of the following amendments to the 2016-2019 Transportation Improvement Program (TIP). A public review and comments period was publicized from March 23rd to April 5th. Local fiscal constraint for the proposed amendments has been confirmed.

The Metropolitan Evansville Transit System (METS) requested the following amendment:

Des# 1700482: Section 5307 Urbanized Area Formula Grant, Operating Assistance: Revise fiscal year 2017 budget. The total fiscal 2017 budget of \$5,276,000 will be funded with \$484,000 in federal Section 5307 funds, \$2,205,000 in state funds and \$2,587,000 in local funds.

Various Des# 1700482: Section 5307 Urbanized Area Formula Grant, Capital Assistance: Revise 2017 program of projects to reflect budget and project revisions. The total fiscal 2017 budget of \$2,253,000 will be funded with \$1,377,000 in federal Section 5307 funds and \$876,000 in local funds. Notable changes include removing a paratransit bus purchase (to be funded with FTA Section 5310 funds), revisions to the cost and schedule for a bus wash project, adding facility renovation projects (total cost \$272,000), revising the preventative maintenance budget and the deletion of several non-revenue vehicle purchases, facility renovation projects and associated transit improvements.

Des# 1382037: Section 5339 Bus and Bus Facilities, Capital Assistance: Security cameras for buses. Add project in fiscal year 2017. Project costs of \$95,000 will be funded with \$76,000 in federal Section 5339 funds and \$19,000 in local funds.

Des# 1700384: Transit Bus Purchase: Revise budget for purchase of one transit bus. The total fiscal year 2017 cost of \$468,000 is programmed with federal Section 5339 Bus and Bus Facilities funds (\$76,000), federal CMAQ funds (\$298,000), and a 20% agency match (\$94,000).

Des# 1382050: Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities, Capital Assistance: Paratransit bus purchase. Add project (previously funded under Section 5307) in fiscal year 2017. Project costs of \$110,000 will be funded with \$88,000 in federal Section 5310 funds and \$22,000 in local funds.

Des# 1700487: Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities, Capital Assistance: ADA bus stop improvements. Add project in fiscal year 2017. Project costs of \$97,000 will be funded with \$78,000 in federal Section 5310 funds and \$19,000 in local funds.

Russell Sights made a motion for approval and Bruce Ungethiem seconded the motion; motion carried.

E. FY 2016-2019 TIP Administrative Modification – presented by Craig Luebke

An administrative modification to the FY 2016-2019 Transportation Improvement Program (TIP) was processed on March 29th, 2017.

The Indiana Department of Transportation (INDOT) requested the following modification:

Contract B-40051 includes the following: Grouped Project – Bridge, Culvert and Small Structure Preservation

Lead Des# 1602256: SR 68, Over Old Pigeon Creek, 1.56 miles east of SR 57, District Bridge Project Rehabilitation, Bridge Thin Deck Overlay. Add project for Preliminary Engineering (PE) in FY 2017. PE costs of \$31,793 will be funded with 80% federal Surface Transportation Program (STP) funds and a 20% state match.

Des# 1700006: I-64, Over CR 400E/Folsomville Rd., 7.03 miles west of SR 161, District Bridge Project Rehabilitation, Bridge Deck Overlay. Add project for PE in FY 2017. PE costs of \$31,793 will be funded with 90% federal National High Performance Program (NHPP) funds and a 10% state match.

Des# 1700052: SR 68, Over Bass Ditch, 5.05 miles west of SR 161, District Bridge Project Rehabilitation, Bridge Thin Deck Overlay. Add project for PE in FY 2017. PE costs of \$31,793 will be funded with 80% federal STP funds and a 20% state match.

Des# 1700053: SR 68, Over Bass Ditch, 0.275 miles west of SR 161, District Bridge Project Rehabilitation, Bridge Thin Deck Overlay. Add project for PE in FY 2017. PE costs of \$31,793 will be funded with 80% federal STP funds and a 20% state match.

This item was informational and did not require a committee action.

F. Draft FY 2018-2021 TIP – presented by Craig Luebke

The Evansville MPO has completed a draft of the proposed fiscal year 2018-2021 Transportation Improvement Program (TIP). Working cooperatively with state and local partners, the TIP documents transportation projects for the next four years for the City of Evansville; the City of Henderson; the Town of Newburgh; and Vanderburgh, Warrick, and Henderson counties. The draft TIP may be viewed at the EMPO office, the Henderson City-County Plan Commission Office, Henderson City Manager's Office, Newburgh and Boonville Town Halls and select area libraries. A link to the document was included in your meeting packet distribution email. The draft is also available online at http://www.evansvillempo.com/Docs/TIP/tip_18-21_03.20.17_DRAFT.pdf.

Open houses for information exchange on the draft FY 2018-2021 TIP, as well as other transportation planning issues, will be held between 4:30 PM and 6:00 PM on April 13th at the Washington Square Mall Food Court, South Green River Road, Evansville, IN; 4:30 PM and 6:00 PM on April 17th at the Evansville Central Library (Browning Room B), 200 SE Martin Luther King Jr. Blvd., Evansville, IN; and 4:30 PM and 6:00 PM on April 19th at the Henderson County Public Library, 101 South Main Street in Henderson, KY. All are welcome and encouraged to attend.

Comments and significant changes will be addressed when the Draft TIP is returned for final adoption in May.

This item was informational and did not require a committee action. Approval will be requested in May.

G. Public Hearing – METS 2017 FTA Grant Application for Operating, Capital and Planning Assistance (Section 5307, Section 5310, Section 5339, CMAQ) – presented by Matt Schriefer

A public hearing was held to receive comments on the City of Evansville, FTA CY 2017 Operating, Capital and Planning Assistance Grant Application. The following items were presented at the hearing for comment:

- Operating Assistance – Operating assistance to provide fixed route and ADA service.
- Preventive Maintenance – Preventive Maintenance activities for METS include a 90-point inspection check, fluids and filters, and other routine preventive maintenance activities.
- Renovations at Administrative/Maintenance Building – Renovation and rehabilitation projects at the Administration/Maintenance building including updating electric service, concrete work in the garage, roof repair and relocation of flag poles.
- Renovations at Downtown Terminal – Renovation and rehabilitation projects at the Downtown Terminal including painting, updates to the restrooms, concrete work and a new marquee showing news and information.
- Benches – New benches for bus stops on fixed routes.
- Bus Wash Engineering – Engineering design for upgrades to the bus wash at the maintenance building.
- Planning – Evansville Metropolitan Planning Organization will initiate the following planning projects as described in the FY 2017 & FY 2018 Unified Planning Work Program (UPWP); Actions to Improve Transit Service and Internal Transit Management Efficiency.
- Security Cameras for Buses – New cameras and camera equipment for buses to replace outdated equipment.
- ADA Bus Stop Improvements – Sidewalk and accessible ramp improvements at fixed route bus stops.
- Acquisition of Transit Bus – Acquisition of a 35' transit bus for the fixed route system.

Project	FTA			CMAQ	INDOT	LOCAL	TOTAL
	Sec 5307	Sec 5339	Sec 5310				
Operating Assistance*	\$483,577				\$2,205,189	\$2,586,683	\$5,275,449
Preventive Maintenance	\$1,115,144					\$810,790	\$1,925,934
Renovations @ Admin./Maint. Bldg	\$29,600					\$7,400	\$37,000
Renovations @ Downtown Terminal	\$182,800					\$45,700	\$228,500
Benches	\$5,506	0	0	0	0	\$1,377	\$6,883
Bus Wash Engineering	\$44,000	0	0	0	0	\$11,000	\$55,000
Planning	\$10,000	0	0	0	0	\$2,500	\$12,500
Security Cameras for Buses	0	\$76,182	0	0	0	\$19,046	\$95,228
ADA Bus Stop Improvements	0	0	\$77,562	0	0	\$19,391	\$96,953
Acquisition of Transit Bus	0	\$76,180	0	\$297,820	0	\$93,500	\$467,500
TOTAL	\$1,870,627	\$152,362	\$77,562	\$297,820	\$2,205,189	\$3,597,387	\$8,200,947

No comments were received during the public hearing.

H. Grant Submittal – METS 2017 FTA Grant Application for Operating, Capital and Planning Assistance (Section 5307, Section 5310, Section 5339, CMAQ) – presented by Matt Schriefer

The Evansville MPO is seeking approval to electronically submit the Program of Projects for FTA funds for METS for 2017. The total amount that is requested is \$1,870,627 in Section 5307 funds, \$152,362 in Section 5339 funds, and \$77,562 in Section 5310 funds. How these funds will be utilized is outlined above in item E.

Because there were no public comments received during the public hearing, the MPO requests approval, designating MPO staff to apply for this FTA funding on behalf of METS.

Christy Powell made a motion for approval and Bruce Ungethiem seconded the motion; motion carried

I. Public Notice – Coordinated Public Transit – Human Services Transportation Plan questionnaire and open houses – presented by Matt Schriefer

The Evansville MPO is completing a *Coordinated Public Transit – Human Services Transportation Plan* that identifies the transportation needs of seniors (65+) and individuals with disabilities in Vanderburgh, Warrick and Henderson counties. The MPO is requesting public input, especially from seniors and individuals with disabilities, regarding the barriers and gaps preventing or limiting use of the fixed routes or paratransit services of METS, HART and WATS. This feedback will help identify future needs for improvement that will be included in the *Coordinated Plan*.

A questionnaire has been developed to gather input regarding existing barriers and gaps, as well as future needs. A link to the questionnaire can be found at www.evansvillempo.com. Hard copies of the questionnaire are available at the Evansville MPO office: Room 316 – Civic Center Complex, One NW Martin Luther King, Jr. Blvd, Evansville, IN 47708. You may also provide input directly with MPO staff at one of three open houses held in conjunction with open houses for the MPO’s draft FY 2018-2021 TIP update. The open houses will be held between 4:30 PM and 6:00 PM on April 13th at the Washington Square Mall Food Court, South Green River Road, Evansville, IN; 4:30 PM and 6:00 PM on April 17th at the Evansville Central Library (Browning Room B), 200 SE Martin Luther King Jr. Blvd., Evansville, IN; and 4:30 PM and 6:00 PM on April 19th at the Henderson County Public Library, 101 South Main Street in Henderson, KY. All are welcome and encouraged to attend.

Questionnaires will be accepted through April 21. An open house will be held early in May after the draft Coordinated Plan is complete.

4. OTHER BUSINESS

A. Approval of Bills

Mayor Lloyd Winnecke made a motion for approval and Bruce Ungethiem seconded the motion; motion carried

5. PUBLIC COMMENTS

None.

Meeting adjourned.