



## EVANSVILLE METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE MINUTES

**Regular meeting held at 4:00 p.m. in Room 301  
Civic Center Complex – Administration Building  
Evansville, Indiana**

**April 7, 2016**

The foregoing are minutes and not intended to be a verbatim transcript. An audio version of the proceedings can be heard or viewed on our website at [www.evansvillempo.com](http://www.evansvillempo.com).

### ROLL CALL

#### Members Present (voting):

Jack Corn, Jr., Mayor Lloyd Winnecke, Todd Robertson, Stephen Melcher, Barry Russell, William Hubiak, Russell Sights, Richard Reid, Christy Powell, Kevin McClearn

#### Members Absent (voting):

Dr. H. Dan Adams, Angela Koehler-Lindsey, Rusty Fowler

#### Members Absent (non-voting):

Brandye Hendrickson, Rick Marquis, Shawn Seals, Marisol Simon, Susan Orona, Bernadette Dupont, Greg Thomas, John Moore, Leslie Poff, Michelle Allen, Thomas Nelson, Jr.

#### Evansville MPO Staff Present:

Pam Drach, Seyed Shokouhzadeh, Erin Schriefer, Kari Akin, Laura Lamb, Craig Luebke, Matt Schriefer

#### Others Present:

Ted Miller, Don Gibbs, Robert Howard, Brian Aldridge, Steve Farmer

Chairman Jack Corn directed the meeting.

## **1. APPROVAL OF MINUTES**

*Barry Russell made a motion to approve the minutes from the previous month's meeting and William Hubiak seconded the motion; motion carried.*

## **2. OLD BUSINESS**

### **A. Project Update- presented by Pam Drach**

#### **CITY OF EVANSVILLE**

Pigeon Creek Greenway Passage: Mid Levee Connection (Cardinal Dr., between Stringtown Rd and Heidelberg Av): The Lochmueller Group has been selected to complete the design for the Mid Levee Corridor, and the Notice of Authorization was given by INDOT.

#### **VANDERBURGH COUNTY**

Maryland Street Bridge Over Pigeon Creek: The contractor is working on the portion of the deck on the middle span of the bridge. The project is still scheduled for completion in September.

Heckel Road Widening, Green River Road to Oak Hill Road: Phase 1 of the construction between Shoreham Dr. and Green River Rd. has begun.

#### **TOWN OF NEWBURGH**

Newburgh Rivertown Trail: The Town Council signed the second supplemental to the PE contract on 2/14/16 and the funding request was submitted to INDOT for processing.

Newburgh Sign Replacement: The Town Council signed the PE contract and the funding request was submitted to INDOT for processing.

#### **WARRICK COUNTY**

Oak Grove Road: Phase 3 (East of Hickory View Rd. to SR 261): The RW services agreement has been executed. The funding request has been submitted to INDOT for processing.

*The Project Update was informational and did not require a committee action.*

### **B. FY 2017 & FY 2018 Unified Planning Work Program – presented by Kari Akin**

The Unified Planning Work Program (UPWP) includes all sources of funding the MPO will use in the next fiscal year and the scope of work the office will complete. A tentative budget for FY 2018 is also noted based on an estimate of IN PL funds to be received in FY 2018. Final FY 2018 sources of funding will be amended into the UPWP in 2017 as they become available.

The new UPWP has a new structure and appearance. Indiana has issued guidance to make all UPWPs in the state more uniform by using the same project numbers and codes.

Also included are the 2017 Planning Emphasis Areas (PEAs) that have been included in the work elements of the UPWP. These are issued by the Indiana and Kentucky Divisions Office of FHWA to focus on implementing the FAST Act. They include:

- Title VI Program Management
- Performance Based Planning Measures and Targets
- Ladders of Opportunity
- Program Highway Safety Improvement Program (HSIP) for safety planning activities.
- Regional Modes of Cooperation
- Implementation of the FAST Act

Comments received during the review period have been addressed.

*Barry Russell made a motion to approve the FY 2017 and FY 2018 Unified Planning Work Program and Mayor Lloyd Winnecke seconded the motion; motion carried.*

### **3. NEW BUSINESS**

#### **A. HART FY 2016 FTA Section 5307 Funding – presented by Matt Schriefer**

The EMPO sought approval to electronically submit the Program of Projects for FTA Section 5307 (FFY 15) funds in the amount of \$690,000 for HART's 2016 fiscal year. These funds will be used for operating assistance of HART's fixed route system, ADA paratransit service, preventive maintenance, and planning assistance.

#### **B. EMPO FY 2016 FTA Section 5310 Applications – presented by Matt Schriefer**

The EMPO sought approval for the proposed FTA Section 5310 projects in the amount of \$300,243. Four applications for Section 5310 funds were submitted to the EMPO and are divided as follows:

- The Arc of Evansville: \$28,843 (Federal share) for a wheelchair accessible, low floor minivan with a sliding door, manual ramp, and seating capacity of up to seven individuals, including the driver.
- Easter Seals Rehabilitation Center: \$43,400 (Federal share) for a Ford E450 cut-away chassis, modified to accommodate six wheelchairs, two stationary seats, and two flip seats.
- METS: \$176,000 (Federal share) for two Chevrolet BOC 3500s, with seating capacities of 14 passengers, plus the driver, and a wheelchair lift with a capacity of 1,000 pounds.
- HART: \$52,000 (Federal share) for a Ford E450 cut-away chassis, modified by Starcraft Bus to accommodate 12 passengers and two wheelchairs.

*Items A and B were combined for one motion: Barry Russell made a motion to approve these FTA items and William Hubiak seconded the motion; motion carried.*

#### **C. Draft Public Participation Plan Update – presented by Craig Luebke**

The EMPO has completed a draft update to its Public Participation Plan (PPP), the policy document used by the EMPO to ensure participation, outreach and involvement in transportation planning and related activities.

Guided by federal legislation, the PPP's goals are to:

- Improve and increase the opportunity for involvement and consultation in the MPO's transportation planning activities.

- Improve access to the planning process for populations that may have lacked access in the past.
- Foster participation that will result in transportation planning and decisions that reflect the needs of the community.

The following are examples of updates and improvements to the Plan:

- An updated targeted outreach process, including additional demographic factors and a revised process for identifying targeted outreach areas.
- Additional demographic maps to support the targeted outreach identification process.
- Inclusion of MPO Title VI, Environmental Justice and Limited English Proficiency section.
- Inclusion of a general MPO Comment Form to encourage public feedback to MPO staff.

The draft PPP is available for public review for 45 days (March 9 – April 22). It is available at the MPO office, and at the Evansville Central, Ohio Township (Bell Road, Newburgh), Boonville-Warrick County and Henderson County libraries. The draft PPP is also available on the MPO website at:

[http://www.evansvillempo.com/Docs/PPP/ParticipationPlan2016\\_draft.pdf](http://www.evansvillempo.com/Docs/PPP/ParticipationPlan2016_draft.pdf)

Review and comments are appreciated.

*The draft Public Participation Plan was informational and did not require a committee action. Committee approval will be requested in May.*

#### **D. FY 2016-2019 TIP Amendments – presented by Craig Luebke**

- No Item#:** Grouped Projects Listing: Add projects that are not considered to be of appropriate scale for individual identification grouped by function, work type or geographical area. Individual projects from grouped project categories will be incorporated into the TIP by Administrative Modification as they are defined (in terms of project description, scope, and cost) and approved. Revise grouped projects text description to incorporate the use of grouped projects in Indiana.
- Des# 1600033:** SR-61, 2.41 miles South of SR-62. District small structure replacement. Add project for Preliminary Engineering (PE) in fiscal year 2016. PE Costs of \$46,200 are programmed with 80% federal Surface Transportation Program (STP) funds and a 20% State match.
- Des# 1600573:** Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program: Add project to purchase two paratransit buses in fiscal year 2016. The total project cost of \$220,000 is programmed 80% with federal transit funds (\$176,000), and a 20% agency match (\$44,000).
- Des# 1600458:** Transit bus purchase: Add project to purchase five transit buses. The total fiscal year 2016 cost of \$1,273,895 is programmed 80% with federal Congestion Mitigation and Air Quality (CMAQ) funds (\$1,019,116) and a 20% agency match (\$254,779). The total fiscal year 2017 cost of \$1,061,105 is programmed with federal Section 5339 Bus and Bus Facilities funds (\$178,000), federal CMAQ funds (\$670,884), and a 20% agency match (\$212,221).
- No Item#:** Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program: Add project to purchase one paratransit bus in fiscal year 2017. The total project cost of \$65,000 is programmed 80% with federal transit funds (\$52,000), a 10% state match (\$6,500) and a 10% agency match (\$6,500).

- vi. **Des# 1600572:** Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program: Add The Arc of Evansville project to purchase a minivan in fiscal year 2016. The total vehicle cost of \$36,054 is programmed 80% with federal transit funds (\$28,843), and a 20% agency match (\$7,211).
- vii. **Des# 1600574:** Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program: Add Easter Seals Rehabilitation Center project to purchase a large transit vehicle in fiscal year 2016. The total vehicle cost of \$54,254 is programmed 80% with federal transit funds (\$43,400), and a 20% agency match (\$10,850).

*Mayor Lloyd Winnecke made a motion to approve the TIP Amendments and Stephen Melcher seconded the motion; motion carried.*

### **E. FY 2016-2019 TIP Administrative Modifications – presented by Craig Luebke**

- i. **Des# 0500641:** Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program: Add Easter Seals Rehabilitation Center project to purchase a large transit vehicle in fiscal year 2016. The total vehicle cost of \$54,254 is programmed 80% with federal transit funds (\$43,400), and a 20% agency match (\$10,850).
- ii. **No Item#:** Henderson Area Rapid Transit (HART) Section 5307 Urbanized Area Formula Grant: Revise fiscal 2016 program of projects to reflect final budget and project revisions. The total fiscal 2016 budget of \$1,321,529 is programmed with \$690,000 in federal Section 5307 funds, \$54,242 in state funds and \$577,287 in local funds.
- iii. **No Item#:** Hart Section 5339 Bus and Bus Facilities Grant: Revise fiscal year 2016 budget to reflect route software and office/garage renovation execution in fiscal 2015. No Section 5339 projects remain in fiscal 2016.

*The FY 2016-2019 TIP Administrative Modifications were informational and did not require a committee action.*

## **4. OTHER BUSINESS**

### **A. Subdivision – presented by Laura Lamb**

The EMPO has reviewed the proposal for the Saddle Creek Estates subdivision located in northern Vanderburgh County. The MPO requested a review of the sight distance for the access on Baumgart Road to determine if safety requirements can be met.

Because lots 135-137 are not accessing internal roadways, sight distance must be verified for each of these lots and any limited sight distance may require driveway location designations and/or shared drives to maximize safety.

Traffic calming should be planned for the long stretch of Road #1, especially in areas where sidewalks are not present. Physical traffic calming features such as speed tables, traffic circles and roundabouts are best used when they can be incorporated into the design of the subdivision so that drainage can be analyzed. Speeding in residential areas is one of the most numerous complaints received by our local public agencies.

A complete sidewalk waiver is not supported due to the presence of sidewalks in the adjacent subdivision and the density of the proposed subdivision. If the sidewalks are not practical in some areas due to terrain, an alternative plan should be submitted.

The extension of Havenwood Meadow Drive to the southern boundary of the subdivision would support the frontage road system as shown on the US Hwy 41 North Corridor Plan, dated August 31, 1998.

*This subdivision was informational and did not require a committee action.*

## **B. Approval of Bills**

*William Hubiak made a motion to approve the bills and Barry Russell seconded the motion; motion carried.*

## **5. PUBLIC COMMENT**

None.

Meeting Adjourned.