



**EVANSVILLE METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE MINUTES**

**Regular meeting held at 4:00 p.m. in Room 301
Civic Center Complex – Administration Building
Evansville, Indiana**

March 14, 2024

The following are minutes and not intended to be a verbatim transcript. An audio version of the proceedings can be heard or viewed on our website at www.evansvillempo.com.

1. ROLL CALL

Policy Members	Organization	In Person	Webex/ Phone	Absent
Jack Corn, Jr.	Chairman	X		
Mayor Stephanie Terry	City of Evansville			X
Mary Allen	Evansville City Council	X		
Rusty Fowler	Vice Chairman, Indiana Department of Transportation	X		
Jill Hahn	Vanderburgh County Council	X		
Deneatra Henderson (Thomas Witt)	Kentucky Transportation Cabinet	X		
Nick Stallings	Henderson County Appointment			X
William “Buzzy” Newman (Dylan Ward)	City of Henderson Appointment		X	
Christy Powell	Town of Newburgh Appointment	X		
Todd Robertson	City of Evansville Mayoral Appointment			X
Dan Saylor	Warrick County Commission		X	
Cheryl Musgrave	Vanderburgh County Commission			X
John Stoll	Vanderburgh County Commission Appointment	X		
EMPO Staff Members		In Person	Webex/ Phone	Absent
Seyed Shokouhzadeh		X		
Pam Drach		X		
Erin Schriefer		X		
Amir Varshochi		X		
Kari Akin		X		
Jennifer Scott		X		
Matt Schriefer		X		
Others Present		In Person	Webex/ Phone	Absent
Deneatra Henderson		X		
Dawn Kelsey			X	
Michael Labitzke		X		

Jack Corn directed the meeting.

2. ELECTION OF CHAIR AND VICE-CHAIR

Christy Powell nominated Jack Corn for Chair; Jill Hahn seconded the motion. Christy Powell made a motion to close nominations; Mary Allen seconded the motion. The committee approved Jack Corn as Chair with a vote of acclamation.

Christy Powell nominated John Stoll for Vice-Chair; Rusty Fowler seconded the motion. John Stoll commented that he is also on the Building Commission Licensing Board that meets at 3:30 every Thursday, so there may be times that he will not be able to be at this meeting on time. Christy Powell made a motion to close nominations; Jill Hahn seconded the motion. The committee approved John Stoll as Vice-Chair with a vote of acclamation.

3. APPROVAL OF MINUTES

Christy Powell made a motion for approval and Jill Hahn seconded the motion; motion carried.

4. OLD BUSINESS

a. Project Update – presented by Pam Drach

City of Evansville

- Walnut St Phase 2 (Weinbach Ave to Vann Ave): The Boeke Rd intersection traffic signal is in full operation. The Vann Ave speed hump was closed on March 11 for construction work and will be closed for approximately three weeks.
- Walnut St Phase 3 (MLK Jr Blvd to US 41): Stormwater sewer installation is continuing at Beford Ave and Walnut St. Pavement removed on Walnut St from Kentucky Ave to Bedford Ave with installation of subgrade treatment at Bedford. City, contractors, designers, and CenterPoint met out in the field to address conflict between traffic signal strain pole and CenterPoint’s transmission line. Relocation/redesign of traffic signal strain poles at Kentucky/Walnut is in the works.

Vanderburgh County

- Oak Hill Rd (Eastwood Dr to Millersburg Rd): Project was let for bid on January 18, 2024 and awarded to Koberstein Contracting Inc, for approximately \$8.44 million. The contractor will begin right-of-way clearing soon and is tentatively planning to close Oak Hill Rd beginning on March 27, 2024.
- Oak Hill Rd (Lynch Rd to St George Rd): A legal notice was published to advertise for the opportunity to request a public hearing. The IDEM Section 401 General Water Quality Certificate was approved on March 7, 2024. The Corps of Engineers permit application was submitted on March 1, 2024.
- Wimberg Rd Bridge (over Locust Creek): The hydraulic analysis was completed, and the alignment was set to allow phased construction at the site. The structure, size and type study is underway to determine the most cost effective structure; plans are being prepared for the utility verification request.

Warrick County

- Epworth Rd (SR 662 to south of SR 66): Preliminary field check moved to June 2024 to allow time for additional archeological studies.

City/County of Henderson

- Green River Rd (Bend Gate Rd to Osage Dr): District 2 is negotiating for the acquisition of the one remaining parcel. Targeting a summer 2024 letting.
- Wathen Lane (US 60 to City Limits): Bid opening was on January 5, 2024. The construction contract has been awarded to Yager Materials Corp for \$4.115 million. A public meeting was held on February 21, 2024. Construction began March 4 and is scheduled to be completed by December 15.

INDOT Updates – presented by Rusty Fowler

- (R-40567) SR 65 over I-64 Bridge Replacement: Bridge is gone; closure in place, construction on-going.
- (B-44156) US 41 over SR 66/Diamond Ave: Construction is complete.
- (B-42876) US 41 Pedestrian Walk at Washington Ave: Finalizing R/W acquisition, construction of foundations will begin soon.
- (R-41410) US 41 from SR 66/SR 62 (Lloyd) to SR 66 (Diamond): Shoulder strengthening is going down, drainage structures on the south end will be complete within two weeks, we expect to be in phase two with traffic switched to the southbound side by the end of April.
- (R-44898) Intersection Improvements on SR 66 (at Vann, Burkhardt, Cross Pointe, Stockwell): Contract was awarded to JBI for \$35,498,919.88. Pre-Construction meeting held 2/22/24. Construction is set to begin at Vann and Stockwell by July 1, 2024.
- (R-42287) SR 62 Lloyd4U project: Project has been advertised on a special letting 3/27/24.

Jack Corn asked about the roundabout project on 2nd St/Parrett St/Jefferson St. Pam Drach explained that there has been discussion with the city about whether that project is going to proceed. Michael Labitzke, City of Evansville Engineer, was in attendance and confirmed that the city is cutting that project. Jack Corn then asked when the rest of the Walnut St project will be finished, and Pam Drach answered (and Michael Labitzke confirmed) that the downtown section will go until 2025.

This item was informational and did not require committee action.

5. NEW BUSINESS

a. 2024-2028 TIP Modifications – presented by Pam Drach

The Evansville MPO modified the FY 2024-2028 Transportation Improvement Program with the following:

2024-2028 TIP Modifications - FHWA

Date Processed	Sponsor	Contract	Des#/ID#	Road	Description	County	Work Type	Funding Type	% Split	Action	Fiscal Year	Phase/S ource	Current TIP Entry	New TIP Entry		
														Total	Federal	State/Local
All amounts in thousands																
18-Jan-2024	INDOT	44695	2201132	SR 68	1.2 miles E of US 41 and W of SR 61	Warrick	Small structures and drains construction	STBG	80/20	Combine Contracts	2025	CN	\$750	\$3,350	\$2,680	\$670
					Includes Des# 2000737, 2000742, add 2001796									\$0	\$0	\$0
16-Feb-2024	INDOT	43255	2001796	I-64	Various Locations from 2 mi W of SR 165 to 1.27 mi E of SR 37	Warrick	Small structures and drains construction	STBG	80/20	Combine Contracts	2025	CN	\$2,733	\$0	\$0	\$0
	Warrick County	41772	1802049	Telephone Rd	Bell Rd to Fuquay Rd	Warrick	Road widening from 2 to 3 lanes, pedestrian accommodations, and drainage improvements	STBG, CMAQ, CRP	80/20	Revise Funding	2025	CN	\$8,497	\$10,176	\$6,798	\$3,378
											2024	CN	\$0	\$1	\$0.8	\$0.2
26-Feb-2024	INDOT	43231	2002024	Various	Various locations in the Vincennes District	Various	Bridge rehabilitation	STBG	80/20	Revise Funding	2024	PE	\$250	\$600	\$480	\$120
	INDOT	44512	2200688	SR 61	0.21 mi S of SR 68	Warrick	Bridge thin deck overlay	STBG	80/20	Revised Funding	2027	CN	\$902	\$606	\$485	\$121
					Remove Des# 2200714;									\$0	\$0	
	INDOT	45442	2400032	Various	Scenic Byway Corridor in 13 Counties along the Ohio River	Various	Signing Installation / Repair	NHPP	90/10	Add Contract	2025	CN	\$0	\$800	\$720	\$80
						Grouped Project: Signing, marking, striping, and rumble strips										
INDOT	44356	2101774	Various	Various locations	Various	Wrong Way Ramp Entry Initiative	NHPP	90/10	Remove Contract	2024	PE	\$300	\$0	\$0	\$0	
					Grouped Project: Signing, marking, striping, and rumble strips					2024	CN	\$3,000	\$0	\$0	\$0	
INDOT	45438	2400028	Various	Various locations	Various	Wrong Way Ramp Entry Initiative	NHPP	90/10	Add Contract	2024	PE	\$0	\$77	\$69	\$8	
					Grouped Project: Signing, marking, striping, and rumble strips					2024	CN	\$0	\$722	\$650	\$72	

2024-2028 TIP Modifications - FTA

Date Processed	Sponsor	Contract	Des#/ID#	Description	County	Work Type	Funding Type	Action	Fiscal Year	Active TIP	New TIP
										All amounts in thousands	
26-Feb-2024	METS	N/A	EMP-24-001	Operating Assistance	Vanderburgh	Operating Assistance	5307	Revise Funding	2024	\$865	\$0
							5310		2024	\$150	\$0
							PMTF		2024	\$2,293	\$2,278
								Local	2024	\$3,192	\$4,534
	METS	N/A	Various	Capital Assistance	Vanderburgh	Capital Assistance	5307	Revise Funding	2024	\$1,725	\$2,613
							5310		2024	\$0	\$53
							5339		2024	\$115	\$0
								Local	2024	\$460	\$666
	METS	N/A	EMP-24-006	Acquisition of Fixed Route Bus	Vanderburgh	Fixed Route Bus	5307	Revise Funding	2024	\$0	\$131
							5339		2024	\$0	\$185
							CMAQ		2024	\$360	\$420
								Local	2024	\$90	\$184
	METS	N/A	Various	Acquisition of Paratransit Bus	Vanderburgh	Paratransit Bus	5339	Revise Funding	2024	\$60	\$0
							CMAQ		2024	\$60	\$0
Local							2024		\$32	\$0	
HART	N/A	-	Operating Assistance	Henderson	Operating Assistance	5307	Revise Funding	2024	\$355	\$318	
						Local		2024	\$570	\$318	
HART	N/A	-	Capital Assistance	Henderson	Capital Assistance	5307	Revise Funding	2024	\$460	\$245	
						5339		2024	\$100	\$0	
						KYTC		2024	\$70	\$31	
							Local	2024	\$70	\$31	
HART	N/A		Acquisition of Fixed Route Bus	Vanderburgh	Fixed Route Bus	5307	Revise Funding	2024	\$0	\$50	
						5339		2024	\$0	\$50	
						KYTC		2024	\$0	\$13	
							Local	2024	\$0	\$13	
HART	N/A		Acquisition of Paratransit Bus	Vanderburgh	Paratransit Bus	5310	Revise Funding	2024	\$0	\$50	
						5339		2024	\$0	\$50	
						KYTC		2024	\$0	\$13	
							Local	2024	\$0	\$13	
Non-Profits	N/A	EMP-24-009	Capital Assistance	Various	Capital Assistance	5310	Revise Funding	2024	\$174	\$112	
						Local		2024	\$44	\$28	
Non-Profits	N/A	EMP-24-	Operating Assistance	Various	Operating Assistance	5310	Revise Funding	2024	\$63	\$122	
						Local		2024	\$63	\$122	
Non-Profits	N/A	EMP-24-010	Planning Assistance	Various	Planning Assistance	5307	Revise Funding	2024	\$36	\$35	
						Local		2024	\$0	\$0	
27-Feb-2024	Non-Profits	N/A	EMP-24-009	Capital Assistance	Various	Capital Assistance	5310	Revise Funding	2024	\$112	\$59
							Local		2024	\$28	\$15

This item was informational and did not require committee action.

b. FY 2025 FTA Section 5303 Application Local Share – presented by Jennifer Scott

KYTC’s application process for Federal Transit Administration Section 5303 Transit Planning Funds is entirely online. The enclosed resolution gives Seyed Shokouhzadeh authorization to upload the required documents for the Section 5303 application. Additionally, the resolution states that the Evansville MPO will provide the required 20% local match, which is currently part of the City of Henderson’s local share in the amount of \$2,500.

Christy Powell made a motion for approval and Jill Hahn seconded the motion; motion carried.

c. 2024 Title VI Goals and Accomplishments Report – presented by Jennifer Scott

At the beginning of each year, the Evansville MPO develops a list of Title VI accomplishments from the prior year and Title VI goals for the upcoming year. These goals and accomplishments include completed and upcoming trainings and workshops, updates to the Title VI documents and surveys, and the total number of Title VI complaints from the previous year.

The complete list forms the annual Title VI Goals and Accomplishments Report. This report will be added to the appendices of the *Title VI Implementation Plan & Limited English Proficiency Plan*.

This item was informational and did not require committee action.

d. 2024 Transit Targets (TAM & PTASP) – presented by Jennifer Scott

METS and HART have been required to develop annual Transit Asset Management (TAM) Targets since completion of the Group TAM Plan in September 2018. At the end of each year, the MPO gathers fleet data from METS and HART to calculate the end of the previous year Performance Metrics and set the end of the current year Targets. Although not required, the MPO also calculates Performance Metrics and sets Targets for the non-profit vehicles. With your approval of these Targets, the MPO will include them in the TIP and MTP documents. The following table includes TAM Performance Measure definitions, end of 2023 Performance Metrics, and end of 2024 TAM Targets.

Starting in 2021, METS and HART have also been required to develop annual Safety Targets. These Targets are listed in the Public Transit Agency Safety Plans (PTASP) for both METS and HART. The MPO worked with METS and HART to collect safety data to calculate Performance Metrics and set Targets. With your approval of these Targets, the MPO will include them in the TIP and MTP documents. The following table includes Safety Performance Measure definitions, end of 2022 Performance Metrics, and end of 2024 Safety Targets.

			METS		HART		MPO	
			End 2023 Measures	End 2024 Targets	End 2023 Measures	End 2024 Targets	End 2023 Measures	End 2024 Targets
Transit Asset Management	Rolling Stock (buses) - % of revenue vehicles that have met or exceeded their Useful Life Benchmark (ULB)		36%	40%	n/a	n/a	n/a	n/a
	Rolling Stock (cutaways) - % of revenue vehicles that have met or exceeded their Useful Life Benchmark (ULB)		59%	73%	38%	63%	27%	27%
	Equipment - % of equipment that has exceeded ULB or with a condition rating below 3.0 on FTA's (TERM) Scale		88%	88%	67%	67%	10%	33%
	Facilities - % of facilities with a condition rating below 3.0 on FTA's Transit Economic Requirement Model (TERM) Scale		0%	0%	0%	0%	n/a	n/a
			METS		HART			
			End 2022 Measures	End 2024 Targets	End 2022 Measures	End 2024 Targets		
Transit Safety	Fatalities - Total number of fatalities that occurred at a transit facility or involving a transit revenue vehicle	Fixed Route	0	0	0	0		
		Demand Response	0	0	0	0		
	Injuries - Any injury (other than a fatality) requiring immediate medical attention that occurred at a transit facility or involving a transit revenue vehicle	Fixed Route	4	0	0	0		
		Demand Response	2	0	0	0		
	Safety Events - Any fatality, injury or other safety event (property damage, collisions, evacuations), that occurred at a transit facility or involving a transit revenue vehicle.	Fixed Route	6	0	0	0		
		Demand Response	3	0	0	0		
	System Reliability (major failures) - Distance between major mechanical failures that limit actual vehicle movement, require a tow, or create safety issues (n/a if no major mechanical failures)	Fixed Route	54,269 miles	75,000 miles	64,032 miles	75,000 miles		
		Demand Response	50,021 miles	50,000 miles	n/a	50,000 miles		

Jill Hahn made a motion for approval and John Stoll seconded the motion; motion carried.

e. FY 2024 Transit Memorandum of Agreement – presented by Jennifer Scott

The Evansville Metropolitan Planning Organization is seeking approval of the following Fiscal Year 2024 Memorandum of Agreement (MOA):

- Memorandum of Agreement Between the Evansville Metropolitan Planning Organization (EMPO) and Henderson Area Rapid Transit (HART)

The MOA identifies activities the EMPO will perform in Fiscal Year 2024 for HART in exchange for compensation by HART. It also identifies the activities HART must complete in order for the EMPO to complete their tasks. The approval sheets can be found at the end of the MOA.

Christy Powell made a motion for approval and Jill Hahn seconded the motion; motion carried.

f. Evansville MPO FY 2023 Audit – presented by Kari Akin

The Evansville MPO FY 2023 Audit covering period July 1, 2022 to June 30, 2023 was conducted by Crowe LLP through a contract with the Indiana State Board of Accounts.

Copies of the audit have been sent to the state pass-through agencies, federal agencies, and the KY and IN state clearinghouses.

Pages 13 and 14 show the schedule of expenditures of federal awards. Eighteen grants were administered in FY 2023 totaling \$1,058,953 in federal expenditures. Of this total, \$67,500 were passed through to non-profits utilizing the Federal Transit Administration Section 5310 funds.

Page 21 lists the schedule of findings and questioned costs in which no matters were reportable.

This item was informational and did not require committee action.

g. Evansville MPO FY 2023 FTA ECHO Review – presented by Kari Akin

The Federal Transit Administration (FTA) COVID-19 Relief ECHO Drawdown Review – Final Report is an FTA oversight report that documents the COVID-19 Relief ECHO Drawdown Review of the Evansville MPO. This spot financial review is part of FTA's supplemental oversight for the funds that Congress appropriated to assist the transit industry with its COVID-19 response and recovery efforts. Although not an audit, this review provides an assessment of compliance with Federal requirements, determined by examining a sample of ECHO draws. As such, the review is not intended as, nor does it constitute, a comprehensive and final review of compliance with award requirements.

The final report documents the COVID-19 Relief ECHO Drawdown review process. No issues were identified during this review.

This item was informational and did not require committee action.

h. FYs 2025 and 2026 Unified Planning Work Program – presented by Kari Akin

The Evansville MPO seeks review and approval of the FYs 2025 and 2026 Unified Planning Work Program (UPWP). The full document can be found at www.evansvillempo.com. Highlights include:

FY 2025 Evansville Metropolitan Planning Organization Funding Sources

SOURCE	FY 2025			
	Federal	State	Local	Total
IN PL/5303	\$566,265	\$0	\$141,567	\$707,832
Y410 (2.5% PL)	\$14,519	\$0	\$0	\$14,519
IN HSIP 100%	\$100,000	\$0	\$0	\$100,000
IN STBG	\$80,000	\$0	\$20,000	\$100,000
IN STBG- softwares	\$25,040	\$0	\$6,260	\$31,300
IN SPR - Planning	\$46,884	\$2,452	\$9,269	\$58,605
IN SPR State Traffic Count	\$0	\$50,000	\$0	\$50,000
KY FTA 5303	\$10,000	\$0	\$2,500	\$12,500
KY FTA 5307	\$10,000	\$0	\$2,500	\$12,500
IN FTA 5307	\$10,000	\$0	\$2,500	\$12,500
FTA Section 5310	\$34,859	\$0	\$0	\$34,859
KY PL FUNDS	\$75,200	\$4,700	\$14,100	\$94,000
Total	\$972,767	\$57,152	\$198,696	\$1,228,615

600 Level Special Projects:

- 600.1 Planning Software
 - Remix Software purchase for transit planning and Title VI analysis.
 - Streetlight Software purchase for traffic pattern data for modeling.
 - Streetlogix Software purchase for street asset management.

2025 Planning Emphasis Areas (PEAs)

The 2025 PEAs have been added to the network elements of the UPWP and the introduction section. These are issued by the Indiana and Kentucky Divisions Office of FHWA and FTA.

- National Areas of Focus:
 - Institutionalizing Equity, Accessibility and Safety
 - Maximizing coordination
 - Urbanized Area and Metropolitan Planning Area Boundaries

The draft UPWP has been sent to our federal and state planning partners for review. Material comments will be made available at an upcoming meeting. More information can be found on the Evansville MPO website at www.evansvillempo.com.

Christy Powell made a motion for approval and Mary Allen seconded the motion; motion carried.

6. OTHER BUSINESS

a. Approval of Bills

Christy Powell made a motion for approval and Jill Hahn seconded the motion; motion carried.

7. PUBLIC COMMENTS

None.

8. UPCOMING DATES

May 9, July 11, September 12, November 14

9. MEETING ADJOURNED