



EVANSVILLE METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE MINUTES

Regular meeting held at 4:00 p.m. in Room 301
Civic Center Complex – Administration Building
Evansville, Indiana

June 13, 2019

The following are minutes and not intended to be a verbatim transcript. An audio version of the proceedings can be heard or viewed on our website at www.evansvillempo.com.

ROLL CALL

Members Present (voting):

Jack Corn, Jr., Dr. H. Dan Adams, Mayor Lloyd Winnecke, Todd Robertson, Jeff Hatfield, William “Bill” Hubiak, William “Buzzy” Newman, Dan Saylor, Rusty Fowler, Thomas Witt

Members Absent (voting):

Michael Lockard, Angela Koehler Lindsey, Christy Powell

Members Absent (non-voting):

Joe McGuinness, Mayela Sosa, Shawn Seals, Marisol Simon, Erica Tait, Cecilia Crenshaw, Thomas L. Nelson, Jr., Bernadette Dupont, Greg Thomas, Amanda Spencer, Melissa Duff

Evansville MPO Staff Present:

Seyed Shokouhzadeh, Pam Drach, Erin Schriefer, Matt Schriefer, Laura Lamb, Amir Varshochi, Xinbo Mi, Kari Akin

Others Present:

Steve Sherwood, Don Gibbs

Jack Corn directed the meeting.

1. APPROVAL OF MINUTES

Dr. H. Dan Adams made a motion for approval and Mayor Lloyd Winnecke seconded the motion; motion carried.

2. OLD BUSINESS

a. Project Update- presented by Pam Drach

CITY OF EVANSVILLE

Covert Avenue Road Diet: Of the 132 right-of-way parcels needed, 123 appraisals are complete and 57 offers have been accepted.

Walnut Street: Phase 1 CE was approved on May 15, 2019.

Washington Ave-2nd St-Parrett St Area: Stage 3 plans for Phase 1 were submitted to INDOT on May 7, 2019.

Weinbach Ave Road Diet: Weinbach Ave between Walnut St and Bellmeade Ave will be closed to through-traffic until July 5, 2019.

Evansville-Vanderburgh Sign Inventory and Replacement: The project is ready for the July 10, 2019 letting.

VANDERBURGH COUNTY

Columbia-Delaware Bridge over Pigeon Creek: Funding for the construction inspection was approved by County Council on June 5. The project is ready for the July 10, 2019 letting.

Green River Road – Kansas Rd to Boonville New Harmony Rd: Temporary pavement for Phase 1 and 2 Maintenance of Traffic (MOT) is complete. New ditches are cut and seeded on the east side from Huebner Lane to the south. All utilities have relocated except for one AT&T line.

WARRICK COUNTY

Bell Road – Highpoint Dr to Telephone Rd: Right-of-way acquisition is ongoing with 57 of 67 parcels secured and 4 parcels submitted for condemnation.

Warrick Trails SRTS: The environmental document has been released for public involvement.

CITY OF HENDERSON

Green River Road Sidewalk Extension – Bend Gate Rd to Osage Dr: Field work is completed and Preliminary Line and Grade plans are in development.

Wathen Lane – US 60 to the City Limits: Supplemental Agreement with KYTC was received and the City Resolution was forwarded to KYTC with the contract for final signatures.

Wathen Lane Bridge Replacement: Supplemental Agreement #3 with KYTC was received and the City Resolution was forwarded to KYTC with the contract for final signature. Construction has been awarded to Hazex Construction for \$317,875.22.

Watson Lane – Sunset Ln to Green River Rd: The Preliminary Line and Grade plan meeting was held on June 6, 2019.

INDOT

US Highway 41 – Fix for 41 – I-69 Interchange to Ohio River Bridges: The completion date for the project is November 15, 2019.

This item was informational and did not require a committee action.

3. NEW BUSINESS

a. Materiality Threshold and

b. Minimum Level of Internal Controls – both presented by Kari Akin

A compliance review was conducted during the FY 2018 audit period of July 1, 2017 – June 30, 2018 by Crowe Auditors. The Evansville MPO formally submitted the following action plan to Crowe:

1. 2018-001 Minimum Level of Internal Controls: The Evansville MPO plans to formally document the level of internal controls relating to the implementation of the COSO framework by the end of FY 2019.
2. 2018-002 Materiality Threshold: The Evansville MPO plans to formally adopt a materiality threshold by the policy committee by the end of FY 2019.

In response to #1 of the action plan: the Evansville MPO has created an amendment to the Internal Control Policy initially adopted on March 8, 2018. This policy is labeled as Exhibit A. It specifies the MPO's implementation of the 17 key principles of internal controls as established by the Indiana State Board of Accounts.

In response to #2 of the action plan: the Evansville MPO has established a Materiality Policy and selected a materiality threshold of \$100.

Once approved, these items will be amended into the Policy Handbook.

Mayor Lloyd Winnecke made a motion for approval and Buzzy Newman seconded the motion; motion carried.

c. FY 2020 Budget – presented by Kari Akin

The proposed FY 2020 Evansville MPO budget, the 10-year budget trend sheet, and a sheet explaining the changes in budget from the previous year were presented. These are the same values that were approved in March for the FY 2020 UPWP. There are no increases in local shares from the previous ten years except for Warrick County in which they have been notified in advance.

Jeff Hatfield asked about the growth in budget, saying it appears to him that the budget has grown by about 10% - 12% since 2015 when looking at the past trends. He noted that this is probably around 2% - 3% a year, which he said isn't so bad, but wanted to know if the increase was due to salaries or something else. Kari Akin explained that it is probably because of the salary step program the MPO follows, as well as health insurance costs. Jeff Hatfield also asked if the MPO has to go to each political subdivision to state the MPO's case to get local matches. Kari Akin stated that we have formal application processes for them.

Buzzy Newman made a motion for approval and Bill Hubiak seconded the motion; motion carried.

d. FY 2018-2021 TIP Amendments – presented by Pam Drach

The Evansville MPO is seeking approval of the following amendments to the 2018-2021 Transportation Improvement Program (TIP). A public review and comment period was publicized for May 29 to June 12, 2019.

The Kentucky Transportation Cabinet (KYTC) requested the following amendments:

Item# 02-920: Replacement of targeted Guardrail End Treatments on US 41A. Add Construction (CN) in FY 2019 at a total of \$90,000. CN costs will be funded with 100% Federal Highway Safety Improvement Program (HSIP) funds.

Item# 02-994: Replacement of targeted Guardrail End Treatments on US 60. Add Construction (CN) in FY 2019 at a total of \$385,000. CN costs will be funded with 100% Federal Highway Safety Improvement Program (HSIP) funds.

Vanderburgh County requested the following amendment:

No Des#: Oak Hill Road Reconstruction: From Lynch Rd to Eastwood Dr. Add Construction (CN) in FY 2021 at a total of \$8,450,000. CN costs will be funded with 100% local funding. The project will be carried over to the adopted 2020-2024 TIP.

Bill Hubiak made a motion for approval and Dr. H. Dan Adams seconded the motion; motion carried.

4. OTHER BUSINESS

a. Regional Transportation Guide update – presented by Matt Schriefer

The Evansville-Henderson Regional Transportation Guide has been updated to reflect recommended changes. These changes include:

- Addition of Taxi and Specialty Transportation services
 - Driver Direct (taxi)
 - Feller Limousine (specialty)
 - Select Chauffeured (specialty)
- Addition of TED: Trolley of Evansville Districts

An 11x17 PDF version of the guide has also been added to the MPO website on the Publications & Links page.

An online version of the guide was also developed. The site was created to be easily viewed on desktops, tablets and mobile phones. It can be quickly and easily updated as services change. The online guide can be viewed here:

bit.ly/evansvilletransportationguide

This item was informational and did not require a committee action.

b. Approval of Bills

Mayor Lloyd Winnecke made a motion for approval and Dan Saylor seconded the motion; motion carried.

5. PUBLIC COMMENTS

None.

Meeting adjourned.