



# Evansville Metropolitan Planning Organization

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Seyed Shokouhzadeh, Executive Director

## EVANSVILLE METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE MINUTES

Regular meeting held at 4:00 p.m. in Room 301  
Civic Center Complex – Administration Building  
Evansville, Indiana

May 7, 2015

The foregoing are minutes and not intended to be a verbatim transcript. An audio version of the proceedings can be heard or viewed on our website at [www.evansvillempo.com](http://www.evansvillempo.com).

### ROLL CALL

#### Members Present (voting):

Lori Buehlman, Lloyd Winnecke, Stephanie Brinkerhoff-Riley, Stephen Melcher, Donald Angel, Russell Sights, Rusty Fowler, Kevin McClearn

#### Members Absent (voting):

Jack Corn, Jr., Todd Robertson, Angela Koehler Lindsey, William Hubiak, Richard Reid

#### Members Absent (non-voting):

Karl Browning, Rick Marquis, Scott Deloney, Marisol Simon, Tony Greep, Jose Sepulveda, Bernadette Dupont, Mike Hancock, Keith Damron, John Gowins, Michelle Allen

#### Evansville MPO Staff Present:

Rob Schaefer, Kari Akin, Laura Lamb, Craig Luebke, Pam Drach, Seyed Shokouhzadeh, Erin Schriefer, Vishu Lingala

#### Others Present:

Jerry Parkinson

### 1. APPROVAL OF MINUTES

**Ms. Buehlman:** Do I have a motion for the approval of the minutes. (Motion was made by Mr. Angel and seconded by Mr. Melcher.) Voice vote. SO ORDERED.

## **2. OLD BUSINESS**

### **A. Project Update**

#### CITY OF EVANSVILLE

##### Washington Avenue-2<sup>nd</sup> Street-Parrett Street Area

**Ms. Lamb:** A second public meeting was held April 30, 2015 to discuss the preliminary design, and a Preliminary Field Check meeting was held on May 1, 2015.

#### VANDERBURGH COUNTY

##### Green River Road Widening: Millersburg Road to Kansas Road

**Ms. Lamb:** The project is now 82% complete as the contractor continues to add fill to the center of the new roadway as weather permits.

##### Heckel Road Widening: Green River Road to Oak Hill Road

**Ms. Lamb:** Comments received from the public meeting are currently being reviewed. Utility coordination is underway.

#### CITY OF HENDERSON

##### Sand Lane Safe Routes to School

**Ms. Lamb:** The notice to proceed with the advertisement for bids has been issued by KYTC.

**Ms. Lamb:** Those are all the updates that I have.

**Ms. Buehlman:** Any questions for Laura? Thank you very much.

### **B. FY 2016-2019 TIP**

**Mr. Luebke:** We have been here a few times with you as we went through this process, and Lori has one copy of the final draft TIP there in front of her she can pass around to you. You've seen the prior draft last month, and last month we had public comment period and some public meetings throughout the community. We had one formal public comment that you'll see there in your memo addressing a City of Evansville project that we've spoken to. From the draft to the existing TIP you see there in front of you for final adoption, we've had some minor changes that are summarized there in the memo. It was mainly revising some funding splits for some assorted projects, adding some minor projects that have come into the process here recently requested by INDOT, some bikeway signage over in Henderson, revisions to the projects coming down the line for the Pigeon Creek drinking fountains and the sign replacement program over in Newburgh, bumping them from the existing FY 2015 into 2016 which puts them into the new TIP. Those are really the only significant changes from the draft to the current one that we have there. If you have any questions, I could certainly answer those.

**Mr. Sights:** What is the bus wash item for METS?

**Mr. Luebke:** That is a project that is, I believe, a bus washing station that they're going to add to their John Street maintenance facility.

**Mr. Sights:** They are adding to what they've already done; it's not something new?

**Mr. Luebke:** It's a project that they've had on their planning radar for a while, I think actually it was in the existing maybe FY 2015 in their current plans; they're not doing it then. They've elected to defer that to FY 2017, so essentially it's deferring the project, and that's where they are now with pushing it out. And that wasn't indicated in the draft because we thought it was already going to happen.

**Mr. Sights:** Thanks.

**Ms. Buehlman:** Any further questions?

**Ms. Brinkerhoff-Riley:** Yes, just the public comment for the roundabout – is that a TIP project, because it's not listed on the front of the page.

**Mr. Luebke:** That's a project where there's no change from the draft to the final.

**Ms. Brinkerhoff-Riley:** So these are only updates?

**Mr. Luebke:** Yes, those are the changes – we've been through the draft that's been there – these are things that have changed since you saw it last month in the draft. That project is in the TIP. My understanding is that, as we've said in our response, we've passed that on to him and indicated the additional opportunity for the meeting that was down on Parrett Street the other night. My understanding is that he has had some further discussion with that. I haven't personally spoken to him, but DMD staff has indicated that he's more comfortable with the project right now, and obviously Brent Schmitt in the City Engineer's office is available to talk to him about that.

**Ms. Brinkerhoff-Riley:** How big is the Elm tree? Does anybody know?

**Mr. Luebke:** Big, according to the comment, right?

**Ms. Brinkerhoff-Riley:** I know. I mean, I don't know. Is there any way around? I'll have to drive over there and look.

**Mr. Luebke:** My understanding again is that his concerns have been addressed, or at least he's more comfortable with the project. Obviously that's something the he is concerned about, the Elm tree, which maybe is still a concern, but I've heard anecdotally that he's more comfortable with the project now.

**Ms. Brinkerhoff-Riley:** Ok, thank you.

**Ms. Buehlman:** Alright, I'm looking for a motion to approve this. (Motion was made by Mr. Winnecke and seconded by Mr. Angel.) Voice vote. SO ORDERED.

### **3. NEW BUSINESS**

#### **A. FY 2016 Budget**

**Ms. Akin:** In your packets, you have our proposed FY 2016 Evansville MPO budget, the budget trend sheet, and a sheet explaining the changes in budget from the previous year. These are the same values that were approved last month for the FY 2016 UPWP. There are no increases in local shares from the previous five years except for Warrick County, in which they have been notified in advance of the change and given an explanation why.

This is for review for this month; we're going to come back next month for approval for this.

The only major change that we have is for special projects we received, we're now administering the FTA 5310 program. This is where not-for-profits come to us and apply for funds to purchase vehicles. For example, ARC just received one of the vehicles. And now we're administering it, so we have to pay the federal share through 5310 funds, but there's no local share or match that we're paying with that, we're just administering that. So that's a major change for this year as opposed to the previous years.

As in past years, if you look on the very last page, it's the legal sheet, at the very bottom, I broke out the consultant expenses. So these are all the expenses that are paid for special projects and they're not operating expenses. It says operating subtotal – those are operating costs, and those are the trends since 2010 as you can see.

I'd be happy to answer any questions, or if you have any questions in the next month, please contact our office.

**Ms. Buehlman:** Any questions at this time for Kari? And you'll be requesting approval for this next month?

**Ms. Akin:** Right.

**Ms. Buehlman:** Alright.

#### **B. FY 2013-2016 TIP Amendments**

**Mr. Luebke:** We just had approval for the FY 2016-2019 TIP, but we will actually have a period of time where the existing FY 2013-2016 TIP is still current until we get final approval from our federal and state partners on that. So we need to make sure that this existing one stays current, and with that in mind, we have some amendments, primarily from our transit partners, correcting some information there and making them most current. METS had several.

Des# 1500485: Highway 41 North Route Operating Assistance, adding that project for FY 2015 that we're just wrapping up so they can pay that operating assistance.

Des# 1500484: Purchase of a diesel transit bus, also in FY 2015.

Various Des#'s: Section 5307 Urbanized Area Formula Grant, the major grant program there, revising just the final budget figures for that project.

Des#: 1500510: 5339 Bus and Bus Facilities Grant, adding again in FY 2015, partially fund a bus fare box upgrade project. I won't belabor you with the specifics of the dollar figures on those projects, although if you have any questions, I can speak to those.

**Mr. Luebke:** Moving on from there, HART also revised their 5307 final budget figures for FY 2015, as well as their 5339 Bus and Bus Facilities for FY 2015 as well. Are there any questions on the transit amendments? If not, I'll proceed to the City of Henderson request. They were adding the City of Henderson Bike Route Phase 2 project, which is roadway signage and pavement markings as described in the Henderson Bicycle and Pedestrian Plan, and adding that for FY 2016.

**Ms. Buehlman:** Would you like to be voted on as a group or individually?

**Mr. Luebke:** We usually do them as a group.

**Ms. Buehlman:** Alright then, I'm looking for a motion to approve. (Motion was made by Mr. Fowler and seconded by Mr. McClearn.) Voice vote. SO ORDERED.

### **C. FY 2013-2016 TIP Administrative Modifications**

**Mr. Luebke:** Administrative modifications are more minor changes to the TIP that actually are processed, again administratively, by the staff, and we had two that were done April 6<sup>th</sup> and April 24<sup>th</sup> just to clean up some projects.

Des#: 0500640: Oak Grove Road in Warrick County, Phase 2, a road widening project from Libbert Road to Bell Road. We revised the description to include some locational references and make a minor adjustment to the funding cost split for that project.

Item# 02-713.00: Wathen Lane bridge replacement project over in Henderson, and that one as well, we were revising the PE schedule in FY 2015, essentially just revising the scheduled for ROW and utilities, and the construction from FY 2015 to illustrative FY 2017 where we'll pick it back up in the new TIP.

**Ms. Buehlman:** Any questions for Craig on that? Seeing none, thank you very much.

## **4. OTHER BUSINESS**

### **A. Subdivision**

**Ms. Lamb:** I have two subdivisions today. The first one is for the City of Evansville; it is Waterstone at Green River. This would be on the north side of Lynch Road between Green River Road and Burkhardt Road where Cullen intersects currently, and there's a signal there. Our recommendation is that the Traffic Impact Study needs to be updated and submitted for approval, that full access to all lots should be as far north of the Cullen/Lynch intersection as possible, that cross access agreements and interconnections should be made for lots 1 and 2, which were on the east side of Cullen I believe, and lots 3 and 4, which are on the west side of Cullen, in order for them to share approved access locations, and that any request to waive sidewalks should be accompanied by an alternative plan to accommodate active modes of transportation. Are there any questions about that one?

**Ms. Buehlman:** I don't see any.

**Ms. Lamb:** The second one is Bellvue Subdivision, this is in Warrick County, it's a 113 lot residential subdivision at the southwest corner of Telephone Road and Bell Road. Our recommendation is that the Access Management Manual guidelines indicate that auxiliary lanes are warranted and that sidewalks should be installed in preparation for future connections. I believe that Bell Road is slated for improvements, right now maybe in 2035 in the Long Range Plan, so they would be required to be in compliance with the Complete Streets Policy.

**Ms. Buehlman:** Any questions for Laura at all? Alright, thank you very much.

## **B. Approval of Bills**

**Ms. Buehlman:** I'm looking for an approval of bills motion. (Motion was made by Mr. Melcher and seconded by Mr. Angel.) Voice vote. SO ORDERED.

## **5. PUBLIC COMMENTS**

**Ms. Buehlman:** I would like to thank Seyed and Laura for traveling to the big city of Newburgh to give us some further information on our roads, and that was very much appreciated. Hope you enjoyed the trip. Any further business?

Meeting adjourned.