



# Evansville Metropolitan Planning Organization

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Seyed Shokouhzadeh, Executive Director

## EVANSVILLE METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE MINUTES

Regular meeting held at 4:00 p.m. in Room 301  
Civic Center Complex – Administration Building  
Evansville, Indiana

February 6, 2014

### ROLL CALL

#### Members Present (voting):

Jack Corn, Stephanie Brinkerhoff-Riley, Mayor Lloyd Winnecke, Todd Robertson, Stephen Melcher, Angela Koehler-Lindsey, Russell Sights, Richard Reid, Lori Buehlman, Jaelyn Schmitt, Steve Ross

#### Members Absent (voting):

Greg Meyer, William Hubiak

#### Members Absent (non-voting):

Karl Browning, Rick Marquis, Scott Deloney, Marisol Simon, Tony Greep, Jose Sepulveda, Bernadette Dupont, Mike Hancock, Keith Damron, John Gowins, Michelle Allen

#### Evansville MPO Staff Present:

Seyed Shokouhzadeh, Pam Drach, Rob Schaefer, Craig Luebke, Kari Akin, Erin Mattingly, Laura Lamb, Vishu Lingala

#### Others Present:

Denise Johnson, Roberta Heiman, Phyllis Corn, Robert Howard, Danny Leek

### 1. ELECTION OF 2014 EVANSVILLE MPO POLICY CHAIRPERSON & VICE CHAIRPERSON

**Mr. Corn:** The first item on the agenda is the election of Chairperson and Vice Chairperson for 2014. Do I hear nominations? Jack Corn was nominated. No other nominations. (Motion was made by Mr. Sights and seconded by Mayor Winnecke.) Voice vote. SO ORDERED.

**Mr. Corn:** The election of a Vice Chairperson. Lori Buehlman was nominated. No other nominations. (Motion was made by Mr. Reid and seconded by a member) Voice vote. SO ORDERED.

## **2. APPROVAL OF MINUTES**

**Mr. Corn:** The next item on the agenda is the approval of minutes from the previous meeting. I would entertain a motion for approval. (Motion was made by Ms. Koehler-Lindsey and seconded by Mr. Sights.) Voice vote. SO ORDERED.

## **3. OLD BUSINESS**

### **A. Project Update**

#### **CITY OF EVANSVILLE**

##### **Covert Avenue Road Diet, Weinbach Avenue Road Diet, & Washington Avenue-Second Street-Parrett Street Area:**

**Ms. Lamb:** An RFP for preliminary engineering and right-of-way services has been posted with a response date set for February 28<sup>th</sup>.

##### **Pigeon Creek Greenway Passage Project: Arts-Glenwood-Hi Rail Corridors**

**Ms. Lamb:** A preliminary field check meeting was held January 23<sup>rd</sup>.

##### **Tekoppel Safe Routes to School:**

**Ms. Lamb:** A coordination meeting with Tekoppel School and local officials was held January 29<sup>th</sup>.

#### **VANDERBURGH COUNTY**

##### **Burkhardt Road – Virginia Street**

**Ms. Lamb:** Right-of-way acquisition continues. The project is currently posted on INDOT's website with a September 10<sup>th</sup> letting date.

##### **Green River Road Improvements: Millersburg Road to Kansas Road**

**Ms. Lamb:** The project is currently out for bid. Bids will be open on February 11<sup>th</sup> and barring any unforeseen circumstances, the contract should be awarded on February 25<sup>th</sup>.

#### **TOWN OF NEWBURGH**

##### **Newburgh Safe Routes to School:**

**Ms. Lamb:** A notice to proceed has been issued and preliminary engineering is underway.

##### **Newburgh Rivertown Trail: Phase 3A (B. Gene Aurand Trailhead to Pollack Av/Old SR 662 Intersection)**

**Ms. Lamb:** Preliminary right-of-way services are underway.

### Newburgh Sign Replacement

**Ms. Lamb:** The CEF form (cost effectiveness form) was returned again to the LPA for additional revisions.

### INDOT

#### US Highway 41-Lloyd Expressway Interchange:

**Ms. Lamb:** The letting date was moved to January 29<sup>th</sup> and the final results have yet to be posted.

### KYTC

#### E T Breathitt Parkway & KY 416 Interchange:

**Ms. Lamb:** The project has been let for construction. Those are all the updates I have. Are there any questions about those or comments?

**Mr. Corn:** Thank you Laura.

## 3. NEW BUSINESS

### A. Bicycle & Pedestrian Connectivity Master Plan RFP Consultant Selection

**Ms. Drach:** In December, the MPO, along with the City of Evansville, issued a request for proposals for the development of a Bicycle and Pedestrian Connectivity Master Plan for the City of Evansville. We received seven proposals and those proposals were distributed to a scoring committee that consisted of representatives from the Department of Metropolitan Development, the City Engineer's office, Evansville Parks Department, as well as the MPO. The committee also provided comments on the top three scoring proposals. Those comments are provided to you in your packet. We sent them to you a week ago for your consideration. Myself and the staff are available to answer any questions if you have any.

**Mr. Sights:** I'm reading the three analyses. It's an assessment. But is there a recommendation to the board on what we do to proceed?

**Mayor Winnecke:** I would make a motion if that helps you. I had the pleasure of meeting with some of the members of the scoring committee. Based on their recommendation and evaluation, again, you see their comments of the top three scorers, I would make a motion that we engage the Alta Planning Design and the local firm of Morley & Associates that they are working with for this job.

**Ms. Buehlman:** Mayor, what did you say was the local firm they are working with?

**Mayor Winnecke:** Morley.

**Ms. Buehlman:** Morley & Associates, okay.

**Mr. Reid:** I will second that.

**Mr. Corn:** Any other discussion or comments? I didn't recognize our newest member, Stephanie.

**Mrs. Brinkerhoff-Riley:** Thank you very much, by the way. This is a really interesting board to me in terms of what you do. It's very impressive, important. I just had a question potentially, and I know I'm technically supposed to address the board. Is there any thinking behind recommending Alta over the others? Then, I had a question about what is a pop-up community meeting? That to me, means that what they are going to do instead of declaring their own meetings is attending this meeting?

**Ms. Drach:** That's correct. Things like have a space at the Fall Festival, or take advantage of our neighborhood associations.

**Mrs. Brinkerhoff-Riley:** Which is really a great idea.

**Mr. Corn:** Any other questions? Voice vote. SO ORDERED.

## B. Greater Henderson Bicycle and Pedestrian Master Plan

**Ms. Mattingly:** The Evansville MPO has been working over the past year with the City of Henderson and Henderson County on updating their Master Bicycle and Pedestrian Plan. This past year we had two public meetings. The first meeting held was a SWOT analysis where we got the public together and got their initial thoughts and ideas of where they thought the plan should be heading. Then we worked with the Bicycle Advisory Committee to determine the plan's goals and objectives, alternatives, the final proposed network and implementation schedule. Then we took their proposed plan back to the public to get their final thoughts and views on it. The final plan, which I think Seyed passed around, recommends nearly 140 miles of improvements which include 10 miles of bike lanes, 14 miles of shared lanes, and 12 miles of separated trails with the rest being signed routes, primarily because they are rural county routes. It is recommended that the plan be implemented over five years and we were going to present this plan to the Henderson Planning Commission on Tuesday but because of the weather, they have to reschedule that meeting. So we presented the plan this morning to the Technical Committee and they recommended it to you. Are there any questions?

**Mr. Corn:** Questions?

**Mr. Sights:** Our committee has been active on this Master Plan and on the staff side, Erin, we love that effort and appreciate that. I think that we are ready to proceed on this project.

**Mr. Corn:** Is there a motion for approval? (Motion was made by Mrs. Koehler-Lindsey and seconded by Ms. Buehlman.) Voice vote. SO ORDERED.

**Mr. Corn:** Thanks Erin.

## C. Urban Area Boundary Review-Henderson, KY

**Mr. Ross:** Thank you Mr. Chairman. The urbanized boundary review, I understand, you have gone through that process with the MPO for Indiana. At KYTC, we are now going through the same process to look at the 2010 Census boundaries that have been established and to go through the adjustment process for that. So for the smaller areas throughout Kentucky, we are working with our highway district offices to make those adjustments. For the larger urban areas, the MPOs will need to work with you all so that we can get recommendations from the officials in those areas. Mr. Sights, I think you have guidance and maps inside your packets for those in Henderson. So the map is just for the Henderson area since Indiana has already been covered. I want to point out that the boundaries we are talking about are in no way political boundaries or incorporated boundaries. They are boundaries for transportation purposes only. That includes functional classification of roadways which can get into eligibility for federal aid. It also includes statistical reporting,

mainly done through the State. It also includes outdoor advertising. On the screen, we have a map of the urban area. In green is the boundary for the 2010 Census boundary. That is based on population density. As pointed out in the Technical Committee meeting this morning, there is a break in the green area. So if you pick up on that, that had not been noticed earlier and it was mentioned this morning it was probably due to a mapping glitch. So when I go back to the office, I will check with the people who mapped this out and see what that is. But these boundaries need to be contiguous. The green area is the urban boundary established by Census. That's the area that will need to be adjusted. The hatched area you see was the area after we adjusted the year 2010, during that census update. So you can expect that the adjustment will probably be larger than the green area. It will be something similar to the 2000 area, depending on what you come up with. What you submit to our office, we will also be able to make adjustments to that. Finally, we will submit to Federal Highway who will have the final say. We are looking for recommendations for adjustments by March 31, although that's not a hard date. We understand the schedule for this committee. So if you need to meet in the beginning of April to make your final recommendations, that would be perfectly fine and acceptable. If anyone has any questions on this process, KYTC is going to be doing a webinar for the MPOs in the next couple of weeks. We will let the MPO know about that. Are there any questions?

**Mr. Corn:** Thanks Steve.

## **5. OTHER BUSINESS**

### **A. 1<sup>st</sup> & 2<sup>nd</sup> FY 2014 Indiana and Kentucky Quarterly Reports**

**Ms. Akin:** In your packets, you have the 1<sup>st</sup> Quarterly Reports and this covers the time period of July 1<sup>st</sup> through September 30, 2013, as well as the 2<sup>nd</sup> Quarterly Reports and this covers October 1<sup>st</sup> through December 31<sup>st</sup>, 2013. There are separate ones for Indiana and separate ones for Kentucky. I'm just going to put some of the quantitative amounts that we have done. We conducted 429 traffic counts. We administered 40 TIP amendments in 2013 and 13 TIP administrative modifications. We responded to 18 citizen requests and evaluated three site plans. We also evaluated 24 subdivisions, 13 rezonings, two right-of-way vacations and one traffic impact study. The majority of our time was getting out the 2040 Metropolitan Transportation Plan. If you have any questions on what we do, we will definitely answer them.

**Mr. Corn:** Any questions? Thanks Kari.

### **B. Rezonings**

Docket No: R-2013-26      600 block of St. Joseph Av; 2300 block of Delaware and Iowa St.  
B & S Property Management, LLC, et al, owners.

**Ms. Lamb:** This is between Delaware and Iowa Street on the east side. It is catty-corner from the Walgreens where the Rally's is located at the time. They are rezoning from an R-2 to a C-4 zone. The proposed use is for a CVS Pharmacy. Our recommendation was that the access should be limited to Delaware and Iowa Streets if possible. If access to St. Joe Avenue is necessary, it should be limited to one right-in/right-out access located at mid-block between Delaware and Iowa to minimize conflict points from St. Joe Avenue. Access points on Delaware and Iowa Streets should be located outside the functional areas of the intersections of St. Joe. The site should be designed to accommodate larger commercial vehicles without backing in from or backing into the adjacent roadway.

**Mr. Corn:** That's taking a much bigger space than I thought.

