

AUGUST 31, 2017



ANNUAL PERFORMANCE AND EXPENDITURES COMPLETION REPORT FISCAL YEAR 2017

EVANSVILLE METROPOLITAN PLANNING ORGANIZATION

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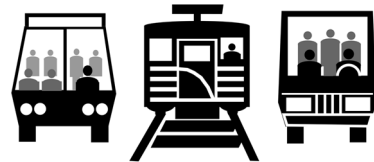
www.evansvillempo.com

AKNOWLEDGEMENT & DISCLAIMER

The preparation of this report has been financed in part through grant(s) from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the Metropolitan Planning Program, Section 104 (f) of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation.



Federal Highway
Administration



Federal Transit
Administration

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ACKNOWLEDGEMENTS

EVANSVILLE METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE

Mr. Jack Corn, Jr.	Chairperson, Evansville City Council Appointment
Mr. Russell Sights	Vice Chairperson, City of Henderson
Mr. Lloyd Winnecke.	Mayor, City of Evansville (TR)
Mr. Bruce Ungethiem.....	Vanderburgh County Commissioner
Dr. H. Dan Adams	Evansville City Council
Ms. Christy Powell.....	Newburgh Town Manager
Ms. Angela Koehler Lindsey.....	Vanderburgh County Council
Mr. Dan Saylor.....	Warrick County Commission
Mr. William Hubiak	Henderson County Appointment
Mr. Rusty Fowler	Indiana Department of Transportation
Mr. Wade Clements	Kentucky Transportation Cabinet
Mr. Joe Kiefer II	Vanderburgh County Commission Appointment
Mr. Todd M. Robertson	City of Evansville Mayoral Appointment (TR)
Mr. Joe McGuinness.....	Indiana Department of Transportation (NV)
Ms. Mayela Sosa.	Indiana Federal Highway Administration (NV)
Mr. Antonio Johnson.....	Indiana Federal Highway Administration (NV)
Mr. Shawn Seals	Indiana Department of Environmental Management (NV)
Ms. Marisol Simon	Federal Transit Administration Region V (NV)
Ms. Susan Weber	Federal Transit Administration Region V (NV)
Mr. Thomas Nelson, Jr	Kentucky Federal Highway Administration (NV)
Ms. Bernadette Dupont	Kentucky Federal Highway Administration (NV)
Mr. Greg Thomas.....	Kentucky Transportation Cabinet (NV)
Mr. John Moore.....	Kentucky Transportation Cabinet (NV)
Ms. Leslie Poff	Kentucky Division of Air Quality (NV)

(NV) = Non-voting

(TR) = Transit representative

EVANSVILLE METROPOLITAN PLANNING ORGANIZATION STAFF

Mr. Seyed Shokouhzadeh.....	Executive Director
Ms. Pamela Drach	Deputy Director, Chief Transportation Planner
Ms. Kari Akin	Finance Officer
Mr. Craig Luebke	Transportation Planner: Environmental/Rural/TIP
Ms. Laura Lamb.....	Transportation Planner: GIS/Freight/Land Use
Ms. Erin Schriefer.....	Senior Transportation Planner: Non-motorized/Public Outreach
Mr. Vishu Lingala.....	Transportation Planner: Travel Demand Modeling/GIS
Mr. Matt Schriefer	Transportation Planner: Public Transportation (Transit)
Mr. Jeff Okes.....	Transportation Technician

EVANSVILLE METROPOLITAN PLANNING ORGANIZATION TECHNICAL COMMITTEE

Mr. John Stoll Chairperson, Vanderburgh County Engineer
Mr. Ron London.....Vice-Chairperson, Evansville-Vanderburgh Area Plan Commission

The following organizations are represented on the Technical Committee:

- | | |
|--|---|
| American Engineers, Inc. | Assistant Henderson City Manager |
| American Medical Response | Henderson County Engineer |
| Carver Community Organization | Henderson County Riverport |
| Commonwealth Engineering, Inc. | Henderson-Henderson County Chamber of Commerce |
| CSX Transportation | Henderson-Henderson County Plan Commission |
| Easter Seals Rehabilitation Center | Henderson Judge Executive |
| Economic Development Coalition of Southwest Indiana | Indiana Department of Environmental Management (Indianapolis) |
| EnviroKinetics, Inc. | Indiana Department of Transportation (Indianapolis) |
| Evansville ARC | Indiana Department of Transportation (Vincennes) |
| Evansville Bicycle Club | Indiana Southern Railroad |
| Evansville Board of Public Safety | Kentucky Transportation Cabinet (Frankfort) |
| Evansville Chamber of Commerce | Kentucky Transportation Cabinet (Madisonville) |
| Evansville City Engineer | Lochmueller Group |
| Evansville Department of Metropolitan Development | Metropolitan Evansville Transit System |
| Evansville Department of Transportation and Services | Port of Indiana- Mount Vernon |
| Evansville Department of Urban Forestry | Posey County Chamber |
| Evansville Environmental Protection Agency | QK4 Inc. |
| Evansville Parks and Recreation Department | River City Taxi |
| Evansville Police Department | St. Vincent’s Trauma Hospital |
| Evansville Regional Airport | SIRS Inc. |
| Evansville-Vanderburgh Area Plan Commission | University of Evansville |
| Evansville Water and Sewer Department | Vanderburgh County Emergency Management Agency |
| Federal Highway Administration (Indiana) | Vanderburgh County Engineer |
| Federal Highway Administration (Kentucky) | Warrick County Economic Development |
| Federal Transit Administration (Region V) | Warrick County Plan Commission |
| Green River Area Development District | Warrick County School Corporation |
| Henderson Area Rapid Transit | Westside Improvement Association |
| Henderson City Engineer | |

INTRODUCTION:

WHAT IS A UNIFIED PLANNING WORK PROGRAM ANNUAL PERFORMANCE AND EXPENDITURES COMPLETION REPORT?

The UPWP Annual Performance and expenditures Completion Report for FY 2017 presents a summary of the activities and products completed by the Evansville Metropolitan Planning Organization (Evansville MPO) during FY 2017. The report describes the progress attained in completing each of the work elements contained in the approved FY 2017 & FY 2018 Unified Planning Work Program.

The following pages include a description of the status, related products, and expenditures for each work element contained in the FY 2017 portion of the Unified Planning Work Program. The expenditure figures represent total costs associated with completion of each of the work elements. The sources of funds and abbreviations used to denote these sources are shown in the next section. Following the general description of the work elements are Budget and Expenditure Summary tables for each of the planning grants.

WHAT DO FUNDING ABBREVIATIONS STAND FOR?

1. **FTA** – Federal Transportation Administration Sections: 5303, 5307, 5310, 4311, 5339
2. **FHWA**- Federal Highway Administration
3. **INDOT**- Indiana Department of Transportation
4. **KYTC**- Kentucky Transportation Cabinet.
5. **Local Share** – local funds from Evansville MPO member governments used to match the UPWP Federal funds in carrying out the projects in the UPWP.
6. **Local Match** - by local funds from Evansville MPO member governments used to match Federal funds in carrying out special projects relating to that jurisdiction, such as special studies ie bicycle plan.
7. **STBG** – Surface Transportation Block Grant
8. **SPR** – State Planning and Research
9. **DHHS** – Department of Health & Human Services
10. **CMAQ** – Congestion, Mitigation, Air Quality
11. **HUD** – Housing and Urban Development
12. **HSIP** – Highway Safety Improvement Program
13. **STP** – Surface Transportation Program

TASK 100 ADMINISTRATION /PUBLIC PARTICIPATION

PURPOSE

Administer a continuous, cooperative, and comprehensive metropolitan planning program to ensure that state and local partners maintain eligibility for the use of federal transportation funds to improve area roadways and transit systems. Keep MPO members and partners informed on regional trends and issues and the transportation planning process; engage stakeholders and the public in the development of regional policies; provide opportunities for meaningful input on proposed plans and programs; comply with guidelines of the adopted Public Participation Plan; continue to seek new methods of outreach.

PRODUCTS COMPLETED

- **FY 2016 Annual Performance and Expenditures Completion Report**
- **FY 2016 Annual Audit and CFDA Letters** to the appropriate agencies
- **Quarterly Invoice and Progress Reports** to Federal and State agencies: (PL, HSIP, STP, FTA, IN, KY); **Invoices** to LPAs for local match and local shares: (Gibson, Posey, Warrick, Vanderburgh, Henderson)
- **Public Participation Plan** updates, **Evansville MPO Express newsletter**
- **FY 2017 & FY 2018 Unified Planning Work Program amendments:**
 - addition of FY 2018 funding
 - bicycle pedestrian technical assistance
 - HSIP funding for acquisition of a ball bank
- **FY 2018 budget**
- **Policy Updates**
 - Pay Scale
 - Public Records Request
 - Staff performance reviews;
- **FY 2018 Cost Allocation Plan**
- **FY 2018 contracts and applications** – prepared, reviewed and signed
- **Quarter/year-end forms:**
 - IRS W-2's,
 - IRS 1096,
 - IRS 1099-Misc,
 - IN Wh-3,
 - IN W-3,
 - IN Form 100-R,
 - IRS-941s,
 - SUTAs,
 - OSHA,
 - US Department of Labor Occupations
 - FY 2016 Annual Report
- **Monthly General Journals, Ledgers, and Bank Reconciliations** prepared and completed.
- **Monthly Project Update reports**
- **Televised Meetings**
- **Minutes, Agendas,** and supporting documentation

- **Public Notices, media coverage, news releases, award submittal and nominations** (Bicycle and Pedestrian Connectivity Master Plan); **Letter of support** for EVWR FASTLANE application.
- **Web-based information systems** for outreach:
 - Facebook
 - Granicus
 - EMPO Website
- **Title VI documents:**
 - List of accomplishments (KYTC)
 - Survey on Title VI public involvement
 - Prepared Title VI power point training for employees
 - Title VI LPA outreach surveys.
 - Funding and project lists
- **Limited English Proficiency Plan** updates
- **Certification Review**
- **Trainings, webinars, conferences:**
 - South Bend Indiana MPO Conference
 - Basics of Target Setting
 - Safety Target Settings
 - FHWA intro to performance based practical design
 - Road Diets
 - FHWA DDSA how to SPF Calibration and Development
 - recipe for award-winning online communication
 - promoting accessibility for everyone
 - FHWA's noteworthy Practices of Public-Private Sector Collaboration in Freight planning
 - INDOT Common Paths training
 - Inter-office SKYPE
 - XEROX software
 - Title VI/ADA summit
 - Title VI employee training
 - Preliminary planning of the 2018 MPO Conference.
- **Collaborative meetings:**
 - Evansville Travelling City Hall
 - Chamber Transportation Committee
 - IN GIS User Group
 - IN GIS Tech Working Group
 - Private development coordination meetings
 - In-Time web conferencing
 - Purdue Extension Health by Design
 - Healthy Community Partnerships workgroups
 - HIVE plan through Leadership Evansville (LE)
 - LE Stakeholder meetings
- **ADA Transition Plan** status report, and updated **ADA complaint** process
- **Legislative Involvement:**
 - legislative discussions and review of project status and local priorities
 - Indiana HB 1002 –transportation funding bill on gas tax review and comment

STATUS

- The activities in Task 100 are ongoing and continued in the FY 2018 Unified Planning Work Program

FINAL EXPENSES AND HOURS USED

FY 2017 Budgeted

State	PL	State Match	Local Match	Total
IN	\$ 133,600	\$ -	\$ 33,400	\$ 167,000
KY	\$ 14,400	\$ 900	\$ 2,700	\$ 18,000
TOTAL	\$ 148,000	\$ 900	\$ 36,100	\$ 185,000

man hours 3,700

FY 2017 Actual Expended

State	PL	State Match	Local Match	Total
IN	\$ 133,600	\$ -	\$ 33,400	\$ 167,000
KY	\$ 14,100	\$ 900	\$ 2,700	\$ 18,000
TOTAL	\$ 147,700	\$ 900	\$ 36,100	\$ 185,000

Total hours 3,700 Direct Hours 2,142

Responsibility : The Evansville MPO Staff

Budget Expended 100%

Work Completed 100%

TASK 200 DATA COLLECTION & ANALYSIS

PURPOSE

Maintain and analyze data to support transportation planning and facility/system design; develop planning models to forecast future population and employment growth, land development, traffic volumes, transit ridership, and to identify potential impacts of growth and/ or policy proposals on public health and the environment

PRODUCTS COMPLETED

- **Data files** (Warrick, Vanderburgh, Gibson, Posey, Henderson)
 - Traffic counts and railroad crossings **564**
 - GPS locations,
 - turning movements **81**
- **Crash Analysis and GIS Layers**
 - Finalized 2012-2014 Intersection crash analysis (Vanderburgh, Warrick, & Henderson)
 - Began 2015-2017 Intersection crash analysis (Vanderburgh, Warrick, & Henderson)
 - Began 2013 and 2015 segment crash analysis (Vanderburgh)
 - Finalized 2013-2015 segment crash analysis data reduction (Vanderburgh, Warrick)
 - Worked on segment crash analysis base layer (Warrick)
 - Created separate county layers for Functional Classification
 - Updated crash data and imported it into GIS format (Henderson)
 - Updated crash statistics (Vanderburgh, Warrick, Henderson)
- **Traffic Volume Maps**
 - Reviewed and made recommendations on INDOT's proposed NHS modifications
- **Technology**
 - Diagnosed ESRI online and troubleshoot Webmap issues
 - Uploaded, verified, and submitted all INDOT (Vanderburgh) traffic counts to the MS2 website
 - Uploaded TDM and other data files to Stantec FTP site for the I-69 Project
 - Uploaded data files to AECOM FTP site for the Lloyd Expressway corridor analysis
 - Extracted 2016 crash data files from ARIES (Warrick, Vanderburgh)
 - Extracted crash data from the state database named KY Collision Analysis for the Public (Henderson)
 - Cleaned 2016 crash data (Vanderburgh, Warrick)
 - MioVision demonstration and testing
- **Grant Applications** (rural/traffic counts)
 - Prepared and Submitted (3) grant applications for rural traffic counts in Indiana
- **Congestion Management Process Updates** – turning movements for CMP locations
- **DATA Sharing**
 - Present Regional Pavement Management Systems (RPMS) to the IN MPO Conference Attendees
 - Held an RPMS users group meeting
 - FHWA Pavement and Bridge Condition Performance Measurers Final Rule
 - Attended CTPP
 - Air-Quality conformity training

- INDOT iMUG working groups
- Safety Performance Methods training
- USDOT Quarterly Pavement Management
- Safety Trend Setting Analysis
- Worked on INDOT's proposed NHS modifications
- FHWA DDSA Determining the Appropriate Level of Safety Analysis
- FHWA KY sponsored Air Quality webinar
- MicroPaver users group meetings
- Collected updated pavement inventory information from LPAs

STATUS

- The activities in Task 200 are ongoing and continued in the FY 2018 Unified Planning Work Program

FINAL EXPENSES AND HOURS USED

Task 200 Budget Summary

FY 2017 Budgeted

State	PL	HSIP (100%)	SPR	SPR T.C.	State Match	Local Match	Total
IN	\$ 33,735	\$ 100,000.00	\$ 37,081.00	\$ 9,600.00	\$ 3,910.00	\$ 16,194.00	\$ 200,520.00
KY	\$ 4,800				\$ 300.00	\$ 900.00	\$ 6,000.00
TOTAL	\$ 38,535	\$ 100,000.00	\$ 37,081.00	\$ 9,600.00	\$ 4,210.00	\$ 17,094.00	\$ 206,520.00

man hours 4,130

FY 2017 Budgeted Amended SPR T.C. and SPR reflect actual contract amounts

State	PL	HSIP (100%)	SPR	SPR T.C.	State Match	Local Match	Total
IN	\$ 33,735	\$ 100,000.00	\$ 37,081.44	\$ 11,200.00	\$ 4,309.68	\$ 16,193.68	\$ 202,519.80
KY	\$ 4,800				\$ 300.00	\$ 900.00	\$ 6,000.00
TOTAL	\$ 38,535	\$ 100,000.00	\$ 37,081.44	\$ 11,200.00	\$ 4,609.68	\$ 17,093.68	\$ 208,519.80

man hours 4,130

FY 2017 Actual Expended

State	PL	HSIP (100%)	SPR	SPR T.C.	State Match	Local Match	Total
IN	\$ 33,735	\$ 100,000.00	\$ 37,081.44	\$ 11,200.00	\$ 4,309.68	\$ 16,193.68	\$ 202,519.80
KY	\$ 4,800.00				\$ 300.00	\$ 900.00	\$ 6,000.00
TOTAL	\$ 38,535.00				\$ 4,609.68	\$ 17,093.68	\$ 208,519.80

Total hours 4,130 Direct Hours 3,468

Responsibility : The Evansville MPO Staff

Budget Expended 100%

Work Completed 100%

TASK 300 SHORT RANGE PLANNING / MANAGEMENT SYSTEMS

PURPOSE

Maintain a regional program that prioritizes and schedules transportation projects consistent with adopted short-range plans of the state and region. Administer competitive grant programs as scheduled.

PRODUCTS COMPLETED

- **TIP amendments 42, modifications 13 and resolutions**
- **FY 2018-2021 Transportation Improvement Program (TIP)**
- **Impact Studies**
 - Traffic Impact Studies 5
 - Right of way vacations 8
 - Rezoning petitions 40
 - Site Development review and petitions 10
 - Subdivision review 52
 - Sidewalk waivers 5
 - Specific transportation facility review 47
- **Coordination**
 - Development specific 10
 - Subdivision 8
 - Site Review 1
 - Traffic Impact Coordination 5
- **Recommendations on Federal Aid Projects (FEMIS Requests)**
 - Lincoln Ave Phase 3
 - Warrick Trails Safe Routes to Schools
 - Oak Grove Road
 - Bell Road
 - Washington/ 2nd / Parrett
 - Weinbach Road Diet
 - Covert Avenue Road Diet
 - University Parkway Corridor Study
 - Hi-Rail Corridor
- **Call for Projects**
 - Finalized new format for applications
 - Announced Call
 - Prioritized project applications
- **Planning and Environmental Linkages** efforts including **Red Flag** Investigations, **storm water** management, and **green infrastructure**
 - Newburgh Rivertown Trail
 - INDOT Fix for 41
 - Preliminary Field Check Mid Levee Corridor
 - Washington / 2nd/ and Parrett
 - Bell Road
 - METS funding

- Weinbach Road Diet
- Covert Ave. Road Diet
- Walnut Street
- NEPA and Categorical Exclusions in person and online trainings
- **Annual Listing of Obligated Projects**
 - Finalized report format
 - Distributed data to MPOs
 - Completed the Indiana and Kentucky portions
 - Addressed questions and concerns
 - Final uploaded for download by State and MPO partners
- **Grant Application Assistance**
 - Regional Cities application – assisted City of Evansville
 - Community Crossings Matching Grant – assisted LPAs with data and application submissions, attended meeting at the Vincennes District,
 - Evansville Sign Project Phase 3- participated in the RFP and scoring process
- **Quarterly Project Tracking**
 - Quarterly meetings
 - Forms
 - Developed LPA closeout tracking process
- **ITS Architecture Updates**
 - Amendment for Fix for 41 project
- **Freight Planning**
 - Guidance on State Freight Plans and State Freight advisory Committees
 - Talking Freight – Regional Models of Cooperation – Regional Collaboration in Freight Planning
 - Regional Freight Conference in Bowling Green, KY
 - FHWA- Noteworthy Practices of Public-Private Sector Collaboration in Freight Plans
 - Added regional freight issues to online map for IN State Freight Plan
 - Submitted proposed Critical Urban Freight Corridors for Henderson to KYTC
 - Participation in discussion regarding the reduction of the number of miles of critical urban freight corridors proposed
- **Regional Pavement Management System updates to assist in the local five-year planning**
 - Updated pavement inventories
 - Updated pavement condition inventories
- **Henderson Project Coordination Team meetings**
- **Project Identification Forms (KY)**
- **Unscheduled Needs List (KY)**
 - Submitted sponsored KYTC projects for prioritization
 - Coordinated KYTC prioritization with locals
 - Submitted KYTC prioritization to Policy Committee for approval
 - Submitted final approved list
 - Sent out request for Henderson’s input on SHIFT Boost Projects and scoring

STATUS

- The activities in Task 300 are ongoing and continued in the FY 2018 Unified Planning Work Program

FINAL EXPENSES AND HOURS USED

Task 300 Budget Summary

FY 2017 Budgeted

State	PL	STP	State Match	Local Match	Total
IN	\$ 129,600	\$ 60,000	\$ -	\$ 47,400	\$ 237,000
KY	\$ 22,400	\$ -	\$ 1,400	\$ 4,200	\$ 28,000
TOTAL	\$ 152,000	\$ 60,000	\$ 1,400	\$ 51,600	\$ 265,000

man hours 5,300

FY 2017 Actual Expended

State	PL	STP	State Match	Local Match	Total
IN	\$ 129,600	\$ 60,000	\$ -	\$ 47,400	\$ 237,000
KY	\$ 22,400	\$ -	\$ 1,400	\$ 4,200	\$ 28,000
TOTAL	\$ 152,000	\$ 60,000	\$ 1,400	\$ 51,600	\$ 265,000

Total hours 5,300 Direct Hours 3,214

Responsibility : The Evansville MPO Staff

Budget Expended 100%

Work Completed 100%

TASK 400 LONG RANGE PLANNING

PURPOSE

Maintain a long range plan for the region's transportation needs that is technically based on the latest available land use, demographics, and travel pattern data; philosophically based on regional goals and values, and financially based on predictable, reliable funding sources. Integrate transportation planning with land use, economic development, environmental, air quality, and public health considerations.

PRODUCTS COMPLETED

- **Targets and Performance Measures**
 - Sent out annual financial request letters and recorded responses
 - Participated in FHWA performance measures webinars
 - Set targets and performance measures for each mode of transportation
- **Goals (FAST Act)**
 - Continued to research the FAST Act and began to set GOALS
- **CMAQ and Air Quality**
 - CMAQ project eligibility conference call
 - Conducted emissions reductions calculations for CMAQ projects
 - Participated in the KY Air Quality webinars
 - Developed CMAQ applications for the summer 2017 call for projects
- **2040 Metropolitan Transportation Plan Updates**
 - Coordinated with INDOT, KYTC, and FHWA for I-69 Ohio River Crossing Amendment
- **I-69 Ohio River Crossing**
 - Attended coordination meetings in Indianapolis and Louisville
 - Assisted INDOT with Consultant interview logistics
 - Participated in the technical scoring of the Letters of Interest received for PE and NEPA phases
 - Participated in the traffic model discussions and provided data
 - Attended public information meetings
 - Participated in the subcommittees:
 - Interagency Advisory Committee
 - River Cities Advisory Committee
 - Environmental Justice Committee
- **LPA Corridor Studies**
 - University Parkway
 - Developed and posted RFP
 - Scoping review
 - Final contract
 - Coordination meetings
 - Provided 2012-2016 Posey and Gibson incapacitated injury crash data
 - Developed a Memorandum of Understanding between the MPO, Area Plan Commission, and County Commissioners

- **INDOT Corridor Studies conducted by the consultant in partnership with the EMPO**
 - US 41
 - Attended scoping, kick-off, and monthly coordination meetings
 - Reviewed and commented on minutes, draft scope, and fee proposals
 - Submitted data to the FTP site
 - Provided extracted crash info from the state database
 - Lloyd Expressway
 - Attended scoping, kick-off, and monthly coordination meetings
 - Review and commented on minutes, draft scope and fee proposal review
 - Submitted data to the FTP site
 - Provided extracted crash info from the state database

STATUS

- The activities in Task 400 are ongoing and continued in the FY 2018 Unified Planning Work Program

FINAL EXPENSES AND HOURS USED

Task 400 Budget Summary

FY 2017 Budgeted

State	PL	STP	State Match	Local Match	Total
IN	\$ 52,823	\$ 45,844	\$ -	\$ 24,667	\$ 123,334
KY	\$ 8,800	\$ -	\$ 550	\$ 1,650	\$ 11,000
TOTAL	\$ 61,623	\$ 45,844	\$ 550	\$ 26,317	\$ 134,334

man hours 2,687

FY 2017 Actual Expended

State	PL	STP	State Match	Local Match	Total
IN	\$ 52,823	\$ 45,844	\$ -	\$ 24,667	\$ 123,334
KY	\$ 8,800	\$ -	\$ 550	\$ 1,650	\$ 11,000
TOTAL	\$ 61,623		\$ 550	\$ 26,317	\$ 134,334

Total hours 2,687 Direct Hours 1,554

Responsibility : The Evansville MPO Staff

Budget Expended 100%

Work Completed 100%

TASK 500 TRANSIT AND ACTIVE TRANSPORTATION

PURPOSE

To provide the communities with transportation choices that include public transit and bicycle/ pedestrian facilities to improve the quality of life and safety for all users.

PRODUCTS COMPLETED

- **Updates to the bicycle and pedestrian plans as needed**
 - Finalized Scope and prepared contract with ALTA Planning + Design for implementation of the Evansville Bicycle and Pedestrian Connectivity Master Plan
 - Coordinating meetings with ALTA on implementation of the Evansville Bicycle Plan
 - Amended ALTA Planning contract to include a Franklin Street project
 - Continued work on Evansville’s proposed Complete Streets Policy
 - Updated documents for the City Engineer with recommendations from the Evansville Bicycle and Pedestrian Connectivity Master Plan
 - Updated GIS data with current bicycle and pedestrian facilities
- **Technical Assistance**
 - Reviewed trail crossing options for Newburgh’s Rivertown Trail
 - Conducted Bike and Pedestrian Counts
 - Preliminary field check for Pigeon Creek Greenway Project
 - Researched bike/pedestrian accommodations for the Vanderburgh Sherriff’s office and City of Evansville
 - Assisted Bridge Builders, a non-profit transportation provider with Federal funding options
 - Collaborated with METS and Bridge Builders to assist in providing a call on demand service for US-41.
 - Met with ReMIX Transit Planning Software to determine a cost/benefit with METS and HART. Ultimately it is not cost feasible.
 - Reviewed and discussed multi-modality of local road plans for Warrick County and Vanderburgh County
 - Assisted Evansville City Engineer with many re-pavement projects
 - Discussed active transportation committee with Evansville Parks Department
 - Discussion with new Evansville Area Trails Director
 - Provided general technical support to HART and METS on the Trams system including re-activations, lock-outs, and administration
 - Provided technical support to the City of Evansville Finance department on reconciliations between ECHO draws, FFR and accounting records
 - Responded to a Public Records Request relating to the METS’ Comprehensive Operations Analysis
- **Transit Asset Management**
 - FTA Transit Asset Management webinars
 - Collaborated with HART and METS in setting up Transit Asset Management Performance Measures and Targets
 - Draft Transit Asset Management targets were presented to the EMPO Policy and Technical committees

- **Webinars and Trainings**
 - FHWA Environmental Justice
 - Zagster Bike Share
 - Transportation 4 America webinar Modernizing Transportation Agencies
 - Shared Mobility
 - Complete Streets
 - Economic Impacts of Bike Facilities
- **Attendance at bicycle and pedestrian and transit related meetings**
 - Warrick Area Transit System (WATS) quarterly meetings
 - Transit related sessions at the annual MPO conference
 - Evansville Area Trails Coalition Board meetings
 - Gave presentation at the Purdue Extension Active Living Workshop
 - Active Transportation Committee meetings
 - FHWA road diet workshop
 - FHWA road diet peer exchange
 - FTA Triennial Review Chicago
 - UpGrade bike Share launch
 - Abilities First event at Old National Bank
 - City of Evansville's Disability Advisory Board (monthly)
- **Various materials promoting pedestrian and bicycle safety and transit use.**
 - Assisted Evansville-area Trails Coalition with bike/pedestrian/trails map update
 - Submitted letter of support for a Henderson County trail application
 - Participation in FHWA IN and FHWA KY annual multi-modal questionnaire
- **Annual Certifications and Assurances**
 - Assisted METS and HART with annual certifications and assurances
 - Completed EMPO annual certifications and assurances
 - Completed Sub-recipient agreements for the non-profits
 - Developed and received approval for FY 2018 Memorandum of Agreement for HART and the EMPO as well as METS and the EMPO
- **FTA 5307, 5310, 5339 Grant Applications**
 - Closed out
 - Grant IN-95-X051 (CMAQ WATS Bike Racks)
 - Grant IN-16-X017 (EMPO FY 15 5310 Admin)
 - Grant KY-90-X231 (assisted HART)
 - Prepared, Advertised, and Submitted:
 - FY 2017 5310 Grant for HART (vehicles)
 - FY 2017 5310 Grant for METS (vehicles)
 - CY 2017 CMAQ/5339 Grant for METS (Sunday & evening service + vehicles)
 - CY 2015 CMAQ/5339 Grant for METS (vehicles + Highway 41)
 - CY 2017 5307/5339/CMAQ Super Grant for METS (operating + misc.)
 - FY 2017 5310 Grant for vehicles for Easter Seals and Arc of Evansville including and administration portion for the EMPO
- **Coordinated Public Transit-Human Services Plan update**
 - Attended INDOT Coordinated Public Transit-Human Services Plan webinar
 - Online surveys were publicized to gather feedback for the Coordinated Plan update
 - Questionnaire targeting seniors and individuals with disabilities

- Completed the draft and finalized the Coordinated Plan update with data gathered, most notable changes are found in the Barriers/Gaps/Needs chapter as well as the implementation chapter
- Hosted public comment periods and public meetings for the draft plan
- **(Transit) Program Management Plan Update**
 - Reviewed KYTC's State Management Plan section 5310
- **Quarterly FTA Milestone and Federal Financial Reports (FFR)**
 - Submitted EMPO quarterly Milestone and FFRs.
 - Provided tech support to HART and METS with TrAMS system and quarterly reports
 - Completed ECHO draw downs for admin and non-profit vehicle acquisitions
- **Required inspection of 5310 vehicle records and transit acquisitions**
 - WATS purchased 5 bike racks which were delivered and installed on the entire fleet
 - Easter Seals vehicle from FY 16 grant ordered and delivered
 - Arc of Evansville vehicle from FY 16 grant ordered and delivered
 - Assisted the Evansville Association for the Blind in establishing a FORD fleet ID number
 - Buy America Certifications completed for 3 non-profit vehicles
 - Easter Association for the Blind vehicle was ordered with FY 2014 grant and delivered

STATUS

- The activities in Task 400 are ongoing and continued in the FY 2018 Unified Planning Work Program

FINAL EXPENSES AND HOURS USED

Task 500 Budget Summary

FY 2017 Budgeted

State	PL	FTA 5303	FTA 5307	FTA 5310	State Match	Local Match	Total
IN	\$ 60,707	\$ -	\$ 10,000	\$ -	\$ -	\$ 17,677	\$ 88,384
KY	\$ 11,200	\$ 6,000	\$ 10,000	\$ -	\$ 700	\$ 6,100	\$ 34,000
FTA Direct	\$ -	\$ -	\$ -	\$ 22,161	\$ -	\$ -	\$ 22,161
TOTAL	\$ 71,907	\$ 6,000	\$ 20,000	\$ -	\$ 700	\$ 23,777	\$ 144,545

man hours 2,891

FY 2017 Actual Expended

State	PL	FTA 5303	FTA 5307	FTA 5310	State Match	Local Match	Total
IN	\$ 60,707	\$ -	\$ 10,000	\$ -	\$ -	\$ 17,677	\$ 88,384
KY	\$ 11,200	\$ 6,000	\$ 10,000	\$ -	\$ 700	\$ 6,100	\$ 34,000
FTA Direct	\$ -	\$ -	\$ -	\$ 22,161	\$ -	\$ -	\$ 22,161
TOTAL	\$ 71,907	\$ 6,000	\$ 20,000	\$ -	\$ 700	\$ 23,777	\$ 144,545

man hours 2,891 Direct Hours 2,080

Responsibility : The Evansville MPO Staff in cooperation with local transit agencies

Budget Expended 100%

Work Completed 100%

TASK 600 SPECIAL STUDIES

PURPOSE

To purchase a RDI Digital Ball Bank Indicator to use as a tool to measure the optimum speed a curve can be driven for various studies and to meet regulations.

PRODUCTS COMPLETED

- 2/23/17 Received Quote on Ball Bank from Rieker
- 5/12/17 Sent Purchase Order to Rieker
- 5/17/17 Received Digital Ball Bank Indicator from Rieker
- 5/12/17 ACH wire payment to Rieker
- 5/22/17 Notice to LPAs that Digital Ball Bank Indicator is now able to be checked out from the MPO

STATUS

- The specific digital ball bank indicator acquisition in Task 600 is complete and will not continue in the FY 2018 Unified Planning Work Program, however, other special studies associated with the Task 600 may continue.

FINAL EXPENSES AND HOURS USED

Task 600 Budget Summary

FY 2017 Budgeted

State	HSIP 100%	State Match	Local Match	Total
IN	\$ 751	\$ -	\$ -	\$ 751
KY				
TOTAL	\$ 751	\$ -	\$ -	\$ 751

man hours - This is acquisition of equipment

FY 2017 Actual Expended

State	HSIP 100%	State Match	Local Match	Total
IN	\$ 751	\$ -	\$ -	\$ 751
KY				
TOTAL	\$ 751	\$ -	\$ -	\$ 751

man hours - This is acquisition of equipment

Responsibility : The Evansville MPO Staff

Budget Expended 100%

Work Completed 100%

BUDGET TABLES

FY 2017 BUDGET SUMMARIES BY TASK AND FUND

FY 2017 ALL FUNDING SOURCES

FY 2017				1-Jul-16 through		30-Jun-17		
				FHWA				
TASK	Title	Federal Funding Source	Budget	Expenditure	Balance	% Complete	Completion Date	Continued in FY 2017
100	Admin/Pub	PL/5303	\$185,000.00	\$ 185,000.00	\$ -	100%	June-17	Yes
200	Data	PL/5303; HSIP; SPR	\$208,519.80	\$ 208,519.80	\$ -	100%	June-17	Yes
300	Short Plan	PL/5303; STP	\$265,000.00	\$ 265,000.00	\$ -	100%	June-17	Yes
400	Long Plan	PL/5303; STP	\$134,334.00	\$ 134,334.00	\$ -	100%	June-17	Yes
500	Transit/Ped	PL/5303; 5303; 5307; 5310	\$144,545.00	\$ 144,545.00	\$ -	100%	June-17	Yes
600	Special	IN HSIP	\$ 751.00	\$ 750.78	\$ 0.22	100%	May-17	No
TOTAL			\$938,149.80	\$ 938,149.58	\$ 0.22			

Indiana PL/5303	\$ 410,465.00	\$ 410,465.00	\$ -
Indiana STP	\$ 105,844.00	\$ 105,844.00	\$ -
Indiana HSIP (100%)	\$ 100,751.00	\$ 100,750.78	\$ 0.22
Indiana SPR	\$ 37,081.44	\$ 37,081.44	\$ -
Indiana SPR Traffic Counts	\$ 11,200.00	\$ 11,200.00	\$ -
Kentucky PL	\$ 61,600.00	\$ 61,600.00	\$ -
FTA KY 5303	\$ 6,000.00	\$ 6,000.00	\$ -
FTA KY 5307	\$ 10,000.00	\$ 10,000.00	\$ -
FTA IN 5307	\$ 10,000.00	\$ 10,000.00	\$ -
FTA 5310	\$ 22,161.00	\$ 22,161.00	\$ -
KY State Match	\$ 3,850.00	\$ 3,850.00	\$ -
IN State Match	\$ 4,309.68	\$ 4,309.68	\$ -
Local Match	\$ 154,887.68	\$ 154,887.68	\$ -
TOTAL	\$938,149.80	\$ 938,149.58	\$ 0.22

FY 2017 BUDGET SUMMARIES BY TASK AND FUND - INDIANA

FY 2017 IN FUNDING SOURCES

IN PL/5303		FY 2017		1-Jul-16 through 30-Jun-17					
				FHWA PL					
TASK	Title	Federal Funding Source	Budget	Expenditure	Balance	% Complete	Completion Date	Continued in FY 2017	
100	Admin/Pub	PL/5303	\$167,000.00	\$ 167,000.00	\$ -	100%	June-17	Yes	
200	Data	PL/5303	\$ 42,168.00	\$ 42,168.00	\$ -	100%	June-17	Yes	
300	Short Plan	PL/5303	\$162,000.00	\$ 162,000.00	\$ -	100%	June-17	Yes	
400	Long Plan	PL/5303	\$ 66,029.00	\$ 66,029.00	\$ -	100%	June-17	Yes	
500	Transit/Ped	PL/5303	\$ 75,884.00	\$ 75,884.00	\$ -	100%	June-17	Yes	
TOTAL			\$513,081.00	\$ 513,081.00	\$ -				

Indiana PL/5303	\$ 410,465.00	\$ 410,465.00	\$ -
Local Match	\$ 102,616.00	\$ 102,616.00	\$ -
TOTAL	\$513,081.00	\$ 513,081.00	\$ -

IN STP		FY 2017		1-Jul-16 through 30-Jun-17					
				FHWA PL					
TASK	Title	Federal Funding Source	Budget	Expenditure	Balance	% Complete	Completion Date	Continued in FY 2017	
300	Short Plan	STP	\$ 75,000.00	\$ 75,000.00	\$ -	100%	June-17	Yes	
400	Long Plan	STP	\$ 57,305.00	\$ 57,305.00	\$ -	100%	June-17	Yes	
TOTAL			\$132,305.00	\$ 132,305.00	\$ -				

Indiana STP	\$ 105,844.00	\$ 105,844.00	\$ -
Local Match	\$ 26,461.00	\$ 26,461.00	\$ -
TOTAL	\$132,305.00	\$ 132,305.00	\$ -

IN HSIP 100%		FY 2017		1-Jul-16 through 30-Jun-17					
				FHWA PL					
TASK	Title	Federal Funding Source	Budget	Expenditure	Balance	% Complete	Completion Date	Continued in FY 2017	
200	Data	IN HSIP	\$100,000.00	\$ 100,000.00	\$ -	100%	June-17	Yes	
600	Special	IN HSIP	\$ 751.00	\$ 750.78	\$ 0.22	100%	May-17	No	
TOTAL			\$100,751.00	\$ 100,750.78	\$ 0.22				

Indiana HSIP (100%)	\$ 100,751.00	\$ 100,750.78	\$ 0.22
Local Match	\$ -	\$ -	\$ -
TOTAL	\$100,751.00	\$ 100,750.78	\$ 0.22

IN SPR		FY 2017		1-Jul-16 through 30-Jun-17					
				FHWA PL					
TASK	Title	Federal Funding Source	Budget	Expenditure	Balance	% Complete	Completion Date	Continued in FY 2017	
200	Data	SPR	\$ 60,351.80	\$ 60,351.80	\$ -	100%	June-17	Yes	
TOTAL			\$ 60,351.80	\$ 60,351.80	\$ -				

Indiana SPR	\$ 37,081.44	\$ 37,081.44	\$ -
Indiana SPR Traffic Counts	\$ 11,200.00	\$ 11,200.00	\$ -
IN State Match	\$ 4,309.68	\$ 4,309.68	\$ -
Local Match	\$ 7,760.68	\$ 7,760.68	\$ -
TOTAL	\$ 60,351.80	\$ 60,351.80	\$ -

FY 2017 BUDGET SUMMARIES BY TASK AND FUND – KENTUCKY & FEDERAL TRANSIT ADMINISTRATION

FY 2017 KY FUNDING SOURCES

KY PL		FY 2017		1-Jul-16 through		30-Jun-17		
				FHWA				
TASK	Title	Federal Funding Source	Budget	Expenditure	Balance	% Complete	Completion Date	Continued in FY 2017
100	Admin/Pub	PL	\$ 18,000.00	\$ 18,000.00	\$ -	100%	June-17	Yes
200	Data	PL	\$ 6,000.00	\$ 6,000.00	\$ -	100%	June-17	Yes
300	Short Plan	PL	\$ 28,000.00	\$ 28,000.00	\$ -	100%	June-17	Yes
400	Long Plan	PL	\$ 11,000.00	\$ 11,000.00	\$ -	100%	June-17	Yes
500	Transit/Ped	PL	\$ 14,000.00	\$ 14,000.00	\$ -	100%	June-17	Yes
TOTAL			\$ 77,000.00	\$ 77,000.00	\$ -			
KY PL			\$ 61,600.00	\$ 61,600.00	\$ -			
KY State Match			\$ 3,850.00	\$ 3,850.00	\$ -			
Local Match			\$ 11,550.00	\$ 11,550.00	\$ -			
TOTAL			\$ 77,000.00	\$ 77,000.00	\$ -			

FY 2017 FTA FUNDING SOURCES

KY FTA		FY 2017		1-Jul-16 through		30-Jun-17		
				FHWA				
TASK	Title	Federal Funding Source	Budget	Expenditure	Balance	% Complete	Completion Date	Continued in FY 2017
500	Transit/Ped	FTA	\$ 20,000.00	\$ 20,000.00	\$ -	100%	June-17	Yes
TOTAL			\$ 20,000.00	\$ 20,000.00	\$ -			
KY FTA 5303			\$ 6,000.00	\$ 6,000.00	\$ -			
KY FTA 5307			\$ 10,000.00	\$ 10,000.00	\$ -			
Local Match			\$ 4,000.00	\$ 4,000.00	\$ -			
TOTAL			\$ 20,000.00	\$ 20,000.00	\$ -			

IN FTA		FY 2017		1-Jul-16 through		30-Jun-17		
				FHWA				
TASK	Title	Federal Funding Source	Budget	Expenditure	Balance	% Complete	Completion Date	Continued in FY 2017
500	Transit/Ped	FTA	\$ 12,500.00	\$ 12,500.00	\$ -	100%	June-17	Yes
TOTAL			\$ 12,500.00	\$ 12,500.00	\$ -			
IN FTA 5307			\$ 10,000.00	\$ 10,000.00	\$ -			
Local Match			\$ 2,500.00	\$ 2,500.00	\$ -			
TOTAL			\$ 12,500.00	\$ 12,500.00	\$ -			

Direct FTA		FY 2017		1-Jul-16 through		30-Jun-17		
				FHWA				
TASK	Title	Federal Funding Source	Budget	Expenditure	Balance	% Complete	Completion Date	Continued in FY 2017
500	Transit/Ped	FTA	\$ 22,161.00	\$ 22,161.00	\$ -	100%	June-17	Yes
TOTAL			\$ 22,161.00	\$ 22,161.00	\$ -			
IN FTA 5310			\$ 22,161.00	\$ 22,161.00	\$ -			
Local Match			\$ -	\$ -	\$ -			
TOTAL			\$ 22,161.00	\$ 22,161.00	\$ -			

APPENDIX A – COMMENTS

Date	Received From	Comments	Addressed