

Evansville Metropolitan Planning Organization

POSITION DESCRIPTION

CLASSIFICATION: II
POSITION: Transportation Engineer Technician
REVISED: March 15, 2018

CONTROL NO.: 058422411006
STATUS: Exempt
SALARY: \$38,000-\$39,140

Incumbent serves as Transportation Engineer Technician for the Evansville Metropolitan Planning Organization.

DUTIES

Responsible for the traffic count and turning movement data collection program and HPMS program;

Collects and compiles data necessary for the completion of various reports, as assigned.

Conducts railroad inventories as outlined in the INDOT Small Urban and Rural Transportation Planning Assistance Program.

Assists and directs interns to complete traffic data collection assignments;

Assists Transportation Planners and other staff members with special projects and field work as requested.

Attends public meetings upon request of Director or Policy Committee as a technical advisor;

Performs other duties as assigned.

JOB REQUIREMENTS

- High school diploma or equivalent;
- Possess strong research, statistical and analytical skills;
- Ability to work with GPS units and software, traffic count equipment and software, census data, and MS Office.
- Knowledge of federal and state legislation, rules, regulations, executive orders and requirements.
- Knowledge of the Evansville MPO urbanized area, and ability to map specific locations on area streets and intersections.
- Ability to read bus schedules and board buses at various times and locations.

Strong written and verbal communication skills are required. Candidate should possess the ability to exercise tact and courtesy in working with members of the general public, committee members, other government officials, professional and technical colleagues and staff. Must have a valid Driver's License.

PHYSICAL EFFORT AND WORK ENVIRONMENT

Incumbent performs duties in a modern office environment. On going data collection requires extensive field activities including the use of power tools and traffic counting equipment.

HOW TO APPLY

Send your resume and cover letter to Evansville MPO 1 NW ML King Jr. Blvd. Room 316 Evansville, IN 47708 or email to kakin@evansvillempo.com

The Evansville Metropolitan Planning Organization is an equal opportunity employer. Applicants are considered for employment without regard to race, color, religion, disability, citizenship status, or any other basis prohibited by law.