

Evansville Metropolitan Planning Organization

Position Description

CLASSIFICATION: II

POSITION: Transportation Engineer Technician

REVISED: September 29, 2023

CONTROL NO.:

STATUS: Exempt

SALARY: Negotiable

Incumbent serves as Transportation Engineer Technician for the Evansville Metropolitan Planning Organization.

DUTIES:

- Responsible for the traffic count and turning movement data collection program and HPMS program.
- Collects and compiles data necessary for the completion of various reports, as assigned.
- Conducts railroad inventories as outlined in the INDOT Small Urban and Rural Transportation Planning Assistance Program.
- Assists and directs interns to complete traffic data collection assignments.
- Assists Transportation Planners and other office staff members with special projects and field work as requested.
- Attends public meetings upon request of Director or Policy Committee as a technical advisor.
- Performs other duties as assigned.

JOB REQUIREMENTS:

- High school diploma or equivalent;
- Possess strong time management, organizational, and observational skills
- Possess strong research, statistical and analytical skills;
- Ability to work with GIS applications, traffic count equipment and software, census data, MS office, and map specific locations on area street and intersections.
- Ability to comprehend federal and state legislation, rules, regulations, and requirements.
- Knowledge of the Evansville MPO regional area, and surrounding counties preferred.

Strong written and verbal communication skills are required. Candidate should possess the ability to exercise tact and courtesy in working with members of the general public, committee members, other government officials, professional and technical colleagues and staff. Must have a valid Driver's License.

PHYSICAL EFFORT AND WORK ENVIRONMENT:

Incumbent performs duties in a modern office environment. On going data collection requires extensive field activities including the use of power tools and traffic counting equipment.

HOW TO APPLY:

Send your resume and cover letter to Evansville MPO 1 NW ML King Jr. Blvd. Room 316 Evansville, IN 47708 or email to kakin@evansvillempo.com