

Transportation Planner Position

Location: Evansville, Indiana

Company: Evansville Metropolitan Planning Organization (EMPO)

Opening Date: January 5, 2022

Salary Range: Actual starting salary will be determined by applicant qualifications and experience

Closing Date: Until Filled

The Evansville Metropolitan Planning Organization (EMPO) is seeking a Transportation Planner to serve the Evansville (IN) – Henderson (KY) metropolitan region. Located in Evansville's walkable, bikeable, and transit accessible downtown, the EMPO's professional staff assists the MPO Board and Committees implement the strategies laid out to make the region a premier place to live, work, and play. EMPO is the place for you if you are searching for a career in a professional and stimulating environment that values diversity, innovation and rewards performance with excellent benefits and flexibility.

Job Description

The position will perform a variety of professional duties to coordinate and manage projects designed to develop, enhance and grow the regional transportation system and associated actions. The position will develop and lead the implementation of the MPO regional sustainability and resiliency planning elements and will work to promote awareness and inspire action for these initiatives both internal to the organization and within the region. This position provides coordination and assistance with Pedestrian, Bike and Greenways initiatives and Performance Based Planning and Programming. This position provides additional support in the development of community area plans, the comprehensive plan and long range planning as it relates to transportation programs and initiatives. The position will require collaboration and must be able to develop consensus when developing policies, procedures and action-oriented efforts that align with the regional transportation plan.

Responsibilities

- Apply transportation methods, planning principles, standard industry and new evaluations and analyses to support the planning, design and implementation of transportation project
- System planning and project prioritization
- Project-level alternatives analysis
- Assist in the development of a resiliency and sustainability approach for the MPO planning documents
- Define and revise sustainability and resiliency goals and objectives, develop policies, procedures and action plans to reach those goals for the MPO planning documents
- Serve as staff liaison to boards, commissions and/or committees related to the state and local public agency sustainability and resiliency initiatives.

Evansville Metropolitan Planning Organization

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www.evansvillempo.com

- Collaborate and develop partnerships with organizations to promote sustainability and resiliency; attend and participate in professional group meetings; stay abreast of new innovations and trends in the fields of sustainability and resiliency.
- Develop and create data and maps using ArcGIS software for presentation and reports as assigned.
- Apply excellent written and oral communication skills in presentation of work activities to internal project teams, public and stakeholder groups
- Ability to interact with government agencies, local government officials and outside agencies with patience, tact, respect, and professionalism
- Ensures efficient operation, perceives planning problems; formulates and implements solutions as needed.
- Attends professional conferences, meetings, training, seminars, etc., as necessary to maintain and enhance job knowledge and skills
- Prepares staff reports as required, technical study reports and makes recommendations, conclusions, etc. presents and/or distributes reports as appropriate and required;
- Performs general administrative/clerical work as required, including conducting and attending meetings, preparing reports and correspondence, reviewing mail and literature, entering and retrieving computer data, sending and receiving faxes, copying and filing documents, answering the telephone, etc.
- Provide other technical assistance as required
- Performs other duties as assigned

Qualifications

- 4+ years of transportation planning, analysis or engineering experience preferred
- Bachelor's (required) or Master's degree (preferred) in transportation planning, urban planning, civil engineering, geography, or related field
- Strong technical writing and oral communication skills and excellent problem-solving capabilities
- Experience working with Microsoft Office products.
- Experience working with ESRI GIS products.

Benefits

The Evansville MPO provides a comprehensive benefits package to full-time employees including:

- Paid holidays, vacation, sick, and personal leave;
- Health, vision, dental, and life insurance;
- Employer paid contributions to the Indiana Public Retirement Fund; and
- Access to other benefits such as voluntary contributions to a 457(b) plan.

Pursuant to Federal Regulations 51.55(e) and (k)(6), the Evansville MPO does not discriminate on the basis of handicapped status in admission to, or treatment of employment in its programs and activities.

Please submit your resume and cover letter electronically to kakin@evansvillempo.com